

**2019 Application form**

**Queensland Business Leaders Hall of Fame Fellowship**

State Library of Queensland is a leading collector of Queensland’s documentary heritage. State Library aims to share these resources with Queenslanders and the rest of the world.

State Library is now inviting applications for the 2019 Queensland Business Leaders Hall of Fame Fellowship.

The Queensland Business Leaders Hall of Fame Fellowship is awarded annually to an individual to support a research project that uses the rich resources of State Library’s John Oxley Library and contributes to the creation of new knowledge about Queensland’s Business History.

Since 2009, State Library has partnered with QUT Business School and the Queensland Library Foundation on the Queensland Business Leaders Hall of Fame. This initiative acknowledges and celebrates the public contribution of Queensland’s leading businesses to our state’s economic, commercial and social development. The fellowship is awarded by a judging panel that includes representatives from State Library and external subject experts.

**Who can apply?**

The fellowship is open to individual applicants only. Interstate applications are welcome however onsite use of the Neil Roberts Research Lounge at State Library of Queensland is expected for a portion of the Fellow’s tenure.

Researchers and writers of any discipline, historians, visual and performing artists, filmmakers, musicians and digital creatives are all welcome to apply.

If you are a Queensland State Government employee, please provide evidence of the support of your manager (email/letter) with your completed application.

If you are currently in receipt of a funded fellowship or residency from another institution, you are not eligible to apply.

The fellowship is not intended to support research projects which are a component of postgraduate studies.

If your project has already commenced, you are eligible to apply.

A bursary of $15,000 (excluding GST) will be made available to the successful applicant in 3 (three) instalments throughout their tenure. Fellows/scholars determine how the funds will be expended.

Fellows are expected to fulfil certain requirements; please see Guidelines for Entry on page 10 of this application form for further details.

**How to apply**

Please complete both the online entry form on the Queensland Business Leaders Hall of Fame Fellowship web page and this fellowship application form. All fields must be completed to submit your application.

Please see page 10 for the criteria that will be used by the judging panel in assessing applications.

Attach the completed Fellowship application form to your online entry form and click **SUBMIT.**

**The completed application must be received by State Library no later than 5pm Thursday 28 March 2019.**

**You will receive an email acknowledgement of receipt of your application.**

**If you do not receive an email acknowledging receipt please check your spam folder. If you still haven’t received an email acknowledging receipt of your application, please email the Research Coordinator immediately at the address below.**

If you cannot send your application online and prefer to mail your application, please print and complete the online entry form and your completed application and send both to:

*Queensland Business Leaders Hall of Fame Fellowship*
Research Coordinator
Queensland Memory – level 4
State Library of Queensland
PO Box 3488
South Brisbane Qld 4101

Applicants will be notified of the outcome of their application approximately 8 weeks after the closing date. Please keep a copy of your application for your records.

Enquiries or requests for further information should be directed to Research Coordinator, State Library of Queensland on 07 3840 7879 or 07 3840 7887 or email Fellowships@slq.qld.gov.au.

More information is available at [www.slq.qld.gov.au](http://www.slq.qld.gov.au).

**Contact Details**

|  |  |  |
| --- | --- | --- |
| **1.** | **Name in full:****Preferred name:** |  |
| **2.** | **Home address:** |  |
| **3.** | **Postal address:** (if different from above) |  |
| **4.** | **Telephone numbers** |  |
|  | **Home:** |  |
|  | **Work:** |  |
|  | **Mobile:** |  |
| **5.** | **Email:** |  |

Please **type** your responses to questions, noting the word limit.

1. **Brief title of project** (**max.30 words**)

1. **Summary of project** (max.300 words)

1. **Please describe the relevance of the project to Queensland’s business history** (max.400 words). *Please state how the project and its outcomes will contribute new knowledge about Queensland’s business history.*
2. **Please outline how you will use the John Oxley Library’s documentary heritage collections, in particular original materials, and the relevance of this material to your project** (max.300 words)

*Please list resources you have already identified in the John Oxley Library and outline how the collection material is a critical resource for the work you are undertaking*.

1. **Please describe how your project will contribute to developing something new. (***Please state how the project either, grows the John Oxley Library collection through donation, fills a gap in the collection or engages with new communities*).

1. **Please outline your research goals for this project, including scope, time frames and anticipated outcomes** (max.300 words).

1. **Has the project commenced?**

[ ]  Yes [ ]  No

*If yes, please outline when the project was started and the current state of progress on the project (max.200 words).*

1. **Have you applied for any other funding for this project?**

[ ]  Yes [ ]  No

*If yes, please give details of the terms of the funding, the amount requested and the result of the application, if known.*

1. **Current position or occupation**

1. **Education record or professional achievements**

*Please give details of academic achievements, professional achievements or other distinctions.*

1. **Prior research experience**

*Please list a selection of articles, books and/or papers you have published, artistic works you have completed, cultural activities you have contributed to and/ or projects you have lead and completed. Attach a separate list if necessary.*

APPLICANT NAME:

1. **Names and contact details of three referees familiar with your work**

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**Privacy Notice**

The State Library of Queensland respects your privacy. Personal information we collect is used only for our internal activities and functions ([Libraries Act 1988](https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-1988-029)) and will not be discussed unless required by law. For more information, please read [State Library's privacy statement](http://www.slq.qld.gov.au/home/privacy).

**Declaration**

I have read the Guidelines to Entry relating to the Queensland Business Leaders Hall of Fame Fellowship. I certify that, to the best of my knowledge, all the information in this application is correct. If my application is successful, I agree to abide by the requirements of a fellow, as stated in the Guidelines to Entry, as a *Queensland Business Leaders Hall of Fame* Fellow.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  / / |

**GUIDELINES FOR ENTRY**

**About Queensland Memory Awards**

State Library’s Queensland Memory Awards program is dedicated to supporting researchers of all kinds to interpret the collections of the John Oxley Library. Through deep engagement and interaction with the collections, these interpretations provide new insights into the collection and contribute new knowledge about Queensland’s history.

**Queensland Memory Awards fellowships and residencies on offer in 2019:**

* John Oxley Library Fellowship
* Queensland Business Leaders Hall of Fame Fellowship
* Mittelheuser Scholar in Residence
* Honorary Fellowship (no application required)

*The Letty Katts Award is biennial and not offered in 2019.*

**What does a fellowship or residency offer?**

* A supportive environment for extended research and inquiry
* A shared back of house workspace in the Neil Robert Research Lounge on level 4 of State Library of Queensland
* An honorarium paid in scheduled instalments (exc Honorary Fellowship). The honorarium can be expended at the fellow’s discretion
* Free Wi-Fi, printing and photocopying
* Access to staff expertise and support
* Special borrowing privileges

**What are fellows or residents required to do?**

* Contribute at least three (3) articles to State Library’s John Oxley Library blog related to his/her research.
* Provide two (2) progress reports about their progress to date.
* Participate in at least two (2) public programs related to his/her research project.
* Deposit a copy of any work produced with the John Oxley Library
* Be available for publicity purposes relating to the fellowship or residency, including media interviews and social media engagement.
* Participate in creating a digital story about his/her fellowship or residency
* Compile and submit an annotated bibliography of the research undertaken and presented to the State Library for use as a research resource at the conclusion of the fellowship.
* Ensure outcomes of the research undertaken as part of the fellowship or residency acknowledge the State Library of Queensland.
* Provide new insights into State Library’s collection and contribute new knowledge about Queensland’s history.
* Fellows are required to sign a Memorandum of Agreement with State Library, detailing payment schedule and other requirements listed above.

**Who can apply?**

Researchers and writers of any discipline, historians, curators, visual and performing artists, filmmakers, musicians and digital creatives are all welcome to apply. The John Oxley Library Fellowship, Queensland Business Leaders Hall of Fame Fellowship and the Mittelheuser Scholar in Residence are open to applications from individuals only. Applications from groups will not be accepted.

Interstate applicants are welcome however onsite use of the Neil Roberts Research Lounge at State Library of Queensland is expected for a portion of the fellow/scholar’s tenure.

If you are currently in receipt of a funded fellowship or residency from another institution, you are not eligible to apply. The fellowship is not intended to support research projects which are a component of postgraduate studies.

If your project has already commenced, you are eligible to apply

If you are a Queensland State Government employee, please provide evidence of the support of your manager (email/letter) with your completed application. State Library of Queensland employees are ineligible to apply.

If you would like to be considered for an Honorary Fellowship, please select this option on the entry form. This applies only to applicants for the John Oxley Library Fellowship. An Honorary Fellowship may be offered to the first shortlisted applicant after the winner.

**How to apply - online**

* Select the fellowship or residency you would like to apply for.
* Complete the online entry form on web page. All fields must be completed to submit your application.
* Complete the fellowship application form or an Expression of Interest (EOI) for the Mittelheuser Scholar in Residence
* Attach the completed fellowship application form or EOI (Mittelheuser Scholar in Residence only) to your online entry form and click **SUBMIT**

**You will receive an email acknowledgement of receipt of your application.**

**Important!** If you do not receive an email acknowledging receipt, please check your spam folder first and then contact the Research Coordinator immediately at the email address or phone number listed below.

**How to apply – postal**

* Download and print the entry form and the fellowship application form or EOI form.
* Complete the entry form
* Complete the fellowship application form or complete an EOI (Mittelheuser Scholar in Residence only)
* Post both the entry form and the application (or EOI) to:

**Research Coordinator**

Queensland Memory – level 4

State Library of Queensland

PO Box 3488

South Brisbane QLD 4101

Email: fellowships@slq.qld.gov.au

Phone: 07 3840 7879 or 3840 7887

**All completed applications or EOIs plus entry forms (including any attachments) must be received by State Library no later than 5pm Thursday 28 March 2019.**

**What happens to my application/EOI?**

An independent judging panel approved by the State Librarian and CEO will assess all applications. The judging panel may, at their discretion, interview short-listed applicants.

The successful applicant will be notified before any public announcement.

All applicants will be notified in writing as to the outcome of their application/EOI, approximately 8 weeks after the closing date. Successful applicants will be announced at the Queensland Memory Awards ceremony in June 2019.

The decision of the judging panel is final and no discussion or correspondence will be entered into with regards to the panel’s decision.

Fellows/scholars will be provided with physical space, Wi-Fi and printing access to conduct their own research. Fellows/scholars will be expected to bring in their own laptop computers or digital devices to complete their projects. Fellows/scholars will be given an initial orientation and introduction to the Library. Fellows should liaise with the Research Coordinator to assist with their day-to-day needs.

**Assessment of applications**

The judging panel will consider the following points when assessing applications:

1. **Relevance to Queensland’s business history:**

Does the project create new knowledge about or enhance understanding of Queensland’s business history? Does the topic have State-wide significance? Does the project reveal untold or unknown stories or does it complement existing studies? If so, how?

1. **Innovative approach:**

Is the project approach to the topic innovative and original in some way?

Do the project or anticipated project outcomes aim to use State Library resources in new and innovative ways?

1. **Use of collections:**

Does the project make use of the resources in the John Oxley Library, in particular original materials (manuscripts, images, oral histories)? Will the project raise awareness of the content and/or importance of State Library’s collections?

1. **Collection co-creation:**

Will the project’s subject matter contribute to filling a gap in State Library’s collections? Could the project facilitate donations to the John Oxley Library? If not, does the project enable State Library to make new connections with particular communities or organisations?

1. **Project scope and outcomes:**

Are the research goals of the project clearly outlined? Is the project achievable within the timeframes taking into account accessible resources?

Is the scope of the project clear? Is the project at the beginning, middle or end of a larger project?

Does the project have the potential to contribute toward the development of a tangible outcome with public impact, e.g. publication, performance, on-line resource, lecture, or exhibition?