

**Monica Clare Fellowship**

**2020 Application form**

State Library of Queensland is a leading collector of Queensland’s documentary heritage. State Library aims to share these resources with Queenslanders and the rest of the world.

Applications are now invited for the inaugural Monica Clare Fellowship.

State Library’s [*Aboriginal and Torres Strait Islander Collections Commitments*](https://www.slq.qld.gov.au/sites/default/files/Aboriginal%20and%20Torres%20Strait%20Islander%20Collections%20Protocols.pdf) details our approach and commitment to providing greater access and use of Aboriginal and Torres Strait Islander collections. Research undertaken as part of the Monica Clare fellowship should align with the principles and values outlined in this document.

Political activist and author, Monica Clare was born at Dareel near Goondiwindi and Mungindi (Queensland/NSW border) in 1924. Ms Clare was the first Indigenous woman to have a novel published. Her novel “Karobran” (meaning ‘together’) was published in 1978, five years after her death.

The Monica Clare Fellowship is available to people who identify as Aboriginal and/or Torres Strait Islander, with the purpose to research, explore and create new knowledge about Queensland’s Aboriginal and Torres Strait Islander cultures using State Library’s significant collections.

The Monica Clare Fellowship is made possible by the support of donors through the Queensland Library Foundation. The fellowship is awarded by a panel of judges that include representatives from State Library and Aboriginal and/or Torres Strait Islander subject experts.

**Who can apply?**

The fellowship is open to individuals of Aboriginal and/or Torres Strait Islander descent currently living in Australia. Interstate applications are welcome however onsite use of the Neil Roberts Research Lounge at State Library of Queensland is expected for a portion of the Fellow’s tenure.

Researchers, writers, content creators of any discipline, historians, visual and performing artists, filmmakers, musicians and digital creatives are all welcome to apply.

If you are a Queensland State Government employee, please provide evidence of the support of your manager (email/letter) with your completed application.

Entries must include a copy of a Confirmation of Aboriginal or Torres Strait Islander Descent or Letter of Confirmation with a common seal from an Aboriginal or Torres Strait Islander incorporated community organisation.

If you are currently in receipt of a funded fellowship or residency from another institution, please indicate this in your application. If your project has already commenced, you are eligible to apply.

A bursary of $15,000 (excluding GST) will be made available to the successful applicant in three (3) instalments throughout their tenure. Fellows/scholars determine how the funds will be expended.

Fellows are expected to fulfil certain requirements; please see Guidelines for Entry on page 10 of this application form for further details.

**How to apply**

Please complete both the online entry form on the Monica Clare Fellowship web page and this fellowship application form. All fields must be completed to submit your application.

Please include a copy of Confirmation of Aboriginal or Torres Strait Islander Descent or Letter of Confirmation with your application form

Please see page 13 for the criteria that will be used by the judging panel in assessing applications.

Attach the completed Fellowship application form; confirmation of Aboriginal and/or Torres Strait Islander Descent or Letter of confirmation to your online entry form and click **SUBMIT.**

**The completed application must be received by State Library no later than 5pm Thursday 26 March 2020.**

**You will receive an email acknowledgement of receipt of your application.**

**If you do not receive an email acknowledging receipt please check your spam folder. If you still haven’t received an email acknowledging receipt of your application, please email the Research Coordinator immediately at the address below.**

If you cannot send your application online and prefer to mail your application, please print and complete the online entry form and your completed application and send both to:

*Monica Clare Fellowship*  
Research Coordinator  
Queensland Memory – level 4  
State Library of Queensland  
PO Box 3488   
South Brisbane Qld 4101

Applicants will be notified of the outcome of their application approximately 8 weeks after the closing date.Please keep a copy of your application for your records.

Enquiries or requests for further information should be directed to Research Coordinator, State Library of Queensland on 07 3840 7879 or 07 3840 7887 or email [Fellowships@slq.qld.gov.au](mailto:Fellowships@slq.qld.gov.au).

More information is available at [www.slq.qld.gov.au](http://www.slq.qld.gov.au).

**Contact Details**

|  |  |  |
| --- | --- | --- |
| **1.** | **Name in full:**  **Preferred name:**  (if different from above) |  |
| **2.** | **Home address:** |  |
| **3.** | **Postal address:**  (if different from above) |  |
| **4.** | **Telephone numbers** |  |
|  | **Home:** |  |
|  | **Work:** |  |
|  | **Mobile:** |  |
| **5.** | **Email:** |  |
| **6.** | **Name/s of Aboriginal and/or Torres Strait Islander community or communities with whom you identify:** |  |

Please **type** your responses to questions, noting the word limit.

1. **Brief title of project** (max. 30 words)

1. **Summary of project** (max.300 words)

1. **Please describe the relevance of the project to Queensland’s Aboriginal and/or Torres Strait Islander cultures and history** (max. 400 words).

*Please state how the project and its outcomes will contribute new knowledge about Queensland’s Aboriginal and/or Torres Strait Islander cultures and history.*

1. **Please outline how you will use the John Oxley Library’s documentary heritage collections, in particular original materials, and the relevance of this material to your project** (max.300 words)

*Please list resources you have already identified in the John Oxley Library and outline how the collection material is a critical resource for the work you are undertaking*.

1. **Please describe how your project will contribute to developing something new.** *Please state how the project either grows the John Oxley Library collection through donation, fills a gap in the collection or engages with Queensland’s Aboriginal and/or Torres Strait Islander communities*.

1. **Please outline your research goals for this project, including scope, time frames and anticipated outcomes** (max.300 words). Your goals and anticipated outcomes should reference [State Library of Queensland’s *Aboriginal and Torres Strait Islander Collections Commitments*](https://www.slq.qld.gov.au/sites/default/files/Aboriginal%20and%20Torres%20Strait%20Islander%20Collections%20Protocols.pdf)

1. **Has the project commenced?**

Yes  No

*If yes, please outline when the project was started and the current state of progress on the project (max.200 words).*

1. **Have you applied for any other funding for this project?**

Yes  No

*If yes, please give details of the terms of the funding, the amount requested and the result of the application, if known.*

1. **Current position or occupation**

1. **Education record or professional achievements**

*Please give details of academic achievements, professional achievements or other distinctions.*

1. **Prior research experience**

*Please list a selection of articles, books and/or papers you have published, artistic works you have completed, cultural activities you have contributed to and/ or projects you have led and completed. Attach a separate list if necessary.*

APPLICANT NAME:

1. **Names and contact details of three referees familiar with your work**

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| --- | --- |
| Name: |  |
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| Email: |  |

**Declaration**

I have read the Guidelines to Entry relating to the *Monica Clare Fellowship*. I certify that, to the best of my knowledge, all the information in this application is correct. If my application is successful, I agree to abide by the requirements of a fellow, as stated in the Guidelines to Entry, as a *Monica Clare* Fellow.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: | / / |

**GUIDELINES FOR ENTRY**

**About Queensland Memory Awards**

State Library’s Queensland Memory Awards program is dedicated to supporting researchers of all kinds to interpret the collections of the John Oxley Library. Through deep engagement and interaction with the collections, these interpretations provide new insights into the collection and contribute new knowledge about Queensland’s history.

**Queensland Memory Awards fellowships and residencies on offer in 2020:**

* John Oxley Library Fellowship
* Queensland Business Leaders Hall of Fame Fellowship
* Mittelheuser Scholar in Residence
* Monica Clare Fellowship
* Letty Katts Award
* Honorary Fellowship (no application required). No honorarium.

Nominations for awarding the 2020 John Oxley Library Award, the John Oxley Library Community History Award and the Queensland Business History Award can be made by completing a nomination form. See the [Queensland Memory Awards webpage](https://www.slq.qld.gov.au/get-involved/fellowships-awards-residencies/queensland-memory-awards) for more information.

**What does a fellowship or residency offer?**

* A shared back of house workspace in the Neil Robert Research Lounge on level 4 of State Library of Queensland
* An honorarium paid in scheduled instalments. The honorarium can be expended at the fellow’s discretion
* Free WiFi, printing and photocopying
* Access to staff expertise and support
* Special borrowing privileges
* A supportive environment for extended research and inquiry

**What are fellows required to do?**

* Contribute at least three (3) articles to State Library’s John Oxley Library blog related to his/her research.
* Provide two (2) progress reports about their progress to date.
* Participate in at least two (2) public programs related to his/her research project.
* Deposit a copy of any work produced with the John Oxley Library.
* Be available for publicity purposes relating to the fellowship or residency, including media interviews.
* Participate in creating a digital story about his/her fellowship or residency.
* Compile and submit an annotated bibliography of the research undertaken and present to the State Library for use as a research resource at the conclusion of the fellowship.
* Ensure outcomes of the research undertaken during the fellowship or residency acknowledge the State Library of Queensland.
* Additionally, fellows are required to sign a Memorandum of Agreement with State Library, detailing payment schedule and other requirements listed above.

**Who can apply?**

Researchers and writers of any discipline, historians, curators, visual and performing artists, filmmakers, musicians and digital creatives are all welcome to apply. The John Oxley Library Fellowship, Monica Clare Fellowship, Queensland Business Leaders Hall of Fame Fellowship, the Letty Katts Award and Mittelheuser Scholar in Residence are open to individual applicants only.

Interstate applicants are welcome however onsite use of the Neil Roberts Research Lounge at State Library of Queensland is expected for a portion of the fellow’s tenure.

If you are currently in receipt of a funded fellowship or residency from another institution, please indicate this in your application. The fellowship is not intended to support research projects which are a component of postgraduate studies.

If your project has already commenced, you are eligible to apply.

If you are a Queensland State Government employee, please provide evidence of the support of your manager (email/letter) with your completed application. State Library of Queensland employees are ineligible to apply.

**How to apply - online**

* Select the fellowship or residency you would like to apply for.
* Complete either the fellowship application form or expression of interest (EOI) form.
* Complete the online entry form on the web page. All fields must be completed to submit your application.
* Attach the completed fellowship application form or EOI to your online entry form and click **SUBMIT.**
* If you are applying for the Monica Clare fellowship, please also attach a copy of Confirmation of Aboriginal or Torres Strait Islander Descent or Letter of Confirmationwith your application form

**You will receive an email acknowledgement of receipt of your application.**

**Important!** If you do not receive an email acknowledging receipt, please check your spam folder first and then contact the Research Coordinator immediately at the email address or phone number listed below.

**How to apply – postal**

* Download and print the entry form and the fellowship application form or EOI form.
* Complete the forms
* Complete the fellowship application form or complete an EOI form
* If you are applying for the Monica Clare fellowship, please include a copy of Confirmation of Aboriginal or Torres Strait Islander Descent or Letter of Confirmation
* Post both the entry form, other required documents and the application (or EOI) to:

**Research Coordinator**

Queensland Memory – level 4

State Library of Queensland

PO Box 3488

South Brisbane QLD 4101

Email: [fellowships@slq.qld.gov.au](mailto:fellowships@slq.qld.gov.au)

Phone: 07 3840 7879 or 3840 7887

**All completed applications or EOIs plus entry forms (including any attachments) must be received by State Library no later than 5pm Thursday 26 March 2020.**

**What happens to my application/EOI?**

An independent judging panel, with extensive expertise in Aboriginal and Torres Strait Islander cultural studies and history and approved by the State Librarian/CEO, will assess all applications. The judging panel may, at their discretion, interview short-listed applicants.

The successful applicant will be notified before any public announcement.

All applicants will be notified in writing as to the outcome of their application/EOI, approximately 8 weeks after the closing date. Successful applicants will be announced at the Queensland Memory Awards ceremony in May 2020.

The decision of the judging panel is final, and no discussion or correspondence will be entered into with regards to the panel’s decision.

Fellows/scholars will be provided with a physical space, Wi-Fi and printing access to conduct their own research. Fellows/scholars will be expected to bring in their own laptop computers to complete their projects. Fellows/scholars will be given an initial orientation and introduction to the Library. Fellows/scholars should liaise with the Research Coordinator to assist with their day-to-day needs.

**Assessment of applications**

The judging panel will consider the following points when assessing applications:

1. **Relevance to Queensland’s Aboriginal and/or Torres Strait Islander cultural heritage and/or history:**

Does the project create new knowledge about or enhance understanding of Queensland’s Aboriginal and/or Torres Strait Islander cultural heritage and/or history? Does the topic have State-wide significance? Does the project reveal untold or unknown stories, or does it complement existing studies? If so, how?

1. **Innovative approach:**

Is the project approach to the topic innovative and original in some way?

Do the project or anticipated project outcomes aim to use State Library resources in new and innovative ways?

1. **Use of collections:**

Does the project make use of the resources in the John Oxley Library, in particular original materials (manuscripts, images, oral histories)? Will the project raise awareness of the content and/or importance of State Library’s collections?

1. **Collection co-creation:**

Will the project’s subject matter contribute to filling a gap in State Library’s collections? Could the project facilitate donations to the John Oxley Library? If not, does the project enable State Library to make new connections with Aboriginal and Torres Strait Islander communities or organisations?

1. **Project scope and outcomes:**

Are the research goals of the project clearly outlined? Do the research goals align to [*State Library's Aboriginal and Torres Strait Islander Collections Commitments*](https://www.slq.qld.gov.au/sites/default/files/Aboriginal%20and%20Torres%20Strait%20Islander%20Collections%20Protocols.pdf) ?

Is the project achievable within the timeframes taking into account accessible resources?

Is the scope of the project clear? Is the project at the beginning, middle or end of a larger project?

Does the project have the potential to contribute toward the development of a tangible outcome with public impact, e.g. publication, performance, on-line resource, lecture, or exhibition?