



COVID-19 update

The health and safety of staff and clients is our top priority

8 April 2020

‘Do the right thing’ over Easter: Premier

In yesterday’s [statement](#), Premier Anastacia Palaszczuk said it was important not to travel or socialise over the Easter break to help contain the coronavirus.

“We need everyone to please do the right thing. I know we can do it if we all work together,” the Premier said.

Working from home and tax

The Australian Tax Office has released COVID-19 information on [claiming working from home expenses](#). This includes details on a shortcut method (an 80 cent hourly rate which covers all deductible running expenses).

To claim, the ATO states “You must keep a record of the number of hours you have worked from home as a result of COVID-19.”

Completing a Remote Work Plan will help you keep these records. [Watch the video](#) to learn more and download a template from the [staff updates page](#).

Please note, the above links and information are helpful information only as State Library does not provide tax advice.

Time out from remote working

We understand that working from home might be challenging for some staff, and in particular it could be exacerbated by not having the usual support over the school holidays from family members. We encourage you to talk with your People Leader if you are finding this current period challenging. You might be able to use your existing Flex or TOIL balances to reduce your hours of work on selected days, or even consider using your recreation leave to take some concentrated time off from work.