



COVID-19 update

The health and safety of staff and clients is our top priority

6 May 2020

Ad hoc access to the building

For staff requiring ad hoc access to the building, you will need to seek approval from your Executive Director. Once approval has been granted, email the Facilities mailbox with your request including date and times and giving at least 24 hours notice. If required, an arrangement will be made for parking. At Reception you will need to sign in/out of Sine Pro and be issued with a temporary access pass by Security.

Chit chat with the CEO

One of the impacts of the coronavirus is that we no longer have “corridor conversations”. These moments of serendipity have been great opportunities to find out what is happening in your world, but also for you to ask me about something.

So - commencing Wednesday 13 May, I will be available via zoom for *Chit Chat with the CEO*. (I will share the log in details at the commencement of each week).

You are welcome to join the zoom call and ask me about anything. Hopefully I will have a ready response - if not, I can follow up for you.

I look forward to chatting soon! *Vicki*

Employee Mobility program

When responding to the Wellness Survey, some staff requested clarification on the Employee Mobility program, such as who decides who is mobilised and the general processes.

The Employee Mobility program is an initiative of the Public Service Commission (PSC), aimed at ensuring public sector employees are doing all they can to support the COVID-19 response, whether that be in our normal agency or through performing different work within another agency.

State Library is committed to supporting this important work. On 25 March, the Executive Team identified staff in their portfolios that they deemed as ‘available’ for mobilisation. At this point in time, the staff identified as available were generally staff

who were not able to attend the workplace, and their usual work was unable to be completed remotely. An information session was held for these staff, and regular updates for all staff have been provided in the COVID-19 daily updates as relevant.

As the response to COVID-19 has evolved since 25 March, the list of 'available for mobilisation' employees has changed, sometimes daily!

Executive Directors receive an up-to-date report each Wednesday, detailing all team members in their portfolio and their current listing:

- available,
- available – work from home,
- unavailable

Executive Directors review this list and provide updates for People, Projects and Learning for advice to the Public Service Commission on any changes.

Available employees are then contacted by the PSC to update their information in Live Hire – the database matching demand with supply, and if you are matched with an opportunity, you will be directly contacted by the PSC or the host agency.

As of today, State Library has 55 staff available for mobilisation, with 1 employee actively mobilised, and 2 undertaking onboarding. Additionally, State Library will welcome an employee from another agency on Monday 11 May to work with the Digital Experience team in our work to pivot to digital delivery.

If you are unsure of your mobilisation status, please contact your People Leader or Executive Director. We are keen to support the Queensland Government efforts in this important work, and thank our staff for being so willing to assist.

Further detail on the [Employee Mobility Program](#) is available on the State Library staff webpage.