



COVID-19 update

The health and safety of staff and clients is our top priority

19 March 2020

We continue to be in the 'Stand Up' phase of the [Queensland Health Pandemic Influenza Plan](#). This means that we are activating strategies to prepare for longer term management of our operations and service delivery. We are continuing to closely monitor the situation, with daily updates from the State Health Emergency Coordination Centre and the Queensland and Australian governments.

State Library continues to operate in line with the Australian and Queensland governments and advice provided by the Chief Medical Officer.

Special Pandemic leave

The Executive Team and your senior managers are working to ensure that our staff are supported to the best possible extent during this difficult time. [Today's email](#) to all staff from Vicki McDonald provides information and clarity on Special Pandemic leave entitlements. The [staff updates page](#) provides links to the Directive and other leave arrangements information.

New guidelines

[Social distancing in the workplace guidelines](#) have been added to the staff update page. The guidelines outline our shared responsibilities to help reduce transmission through social distancing and transmission reduction practices in our workplace.

The new guidelines include changes to how we work ranging from how we meet, where we work, social distancing practices, cleaning, travel arrangements and practicing good hygiene in common areas.

Take the time to familiarise yourself with these and for everyone's safety, play your part in modelling the behaviours.

Agile teams

The Executive Management Team and Senior Management Team are working this week to create agile teams across State Library by organising teams into two groups alternating their working locations. This will commence from Monday 23 March. This initiative is in response to the need for social distancing in the workplace and for business continuity. The *Social distancing in the workplace guidelines* provide helpful tips for People Leaders and team members as they work together to operationalise their agile team.

Keep updated

- Regular [staff updates on COVID-19](#) will be posted on a dedicated section of our website, which you can access from anywhere. New updates today include links to resources and tips to assist when working from home, plus key messages the Queensland government.
- The general public can keep updated on our [website](#).