



COVID-19 update

The health and safety of staff and clients is our top priority

13 March 2020

State Library continues to closely monitor the situation, with daily updates from the State Health Emergency Coordination Centre. We remain in the 'lean forward' phase of the [Queensland Health Pandemic Influenza Plan](#); this means preparing the organisation if the situation worsens.

Business continuity

There are no changes to business operations at this time. However, people leaders are assessing the ability of staff to work from home should the situation change.

If you are unwell

Please remain at home if you are feeling unwell and talk to your people leaders about any health concerns, or if you are being tested for COVID-19.

Travel arrangements

The Department of Environment and Science has advised non-critical business travel should be cancelled or postponed. From Monday, until 30 April, all State Library travel will be deferred.

Before you leave for the weekend

Just a reminder, we are doing all we can to keep staff and visitors updated and safe. Signage has been placed in State Library restrooms emphasising advice on personal hygiene. Sanitizers have been made available for public use and increased cleaning is taking place around high traffic areas of the library.

CLEAN HANDS SAVE LIVES

6 steps to successful everyday hand washing



1 Rub hands palm to palm.



2 Rub hands palm to palm with fingers interlaced.



3 In a circular motion rub the tips of fingers in the palm of the opposite hand.



4 Clean thumb by holding it in the other hand and rotating.



5 Interlock fingers and rub back of fingers on opposite palms.



6 Rinse hands with water.

Novel Coronavirus

What are the symptoms?



Fever



Cough



Fatigue



Sore throat



Shortness of breath

How to stop it spreading



Wash your hands regularly



Cover your coughs and sneezes



Stay home if you're unwell

If you're concerned, visit your GP or call 13HEALTH (13 43 25 84)



Useful links

- [State Library Pandemic Management Plan](#)
- [Department of Health website](#)
- [Symptom checker](#)
- [Employee assistance service](#)