Digital Collections Catalyst
in Residence 2020

# Expressions of Interest

State Library is now inviting Expressions of Interest (EOI) for the inaugural *Digital Collections Catalyst in Residence*.

The Digital Collections Catalyst in Residence aims to attract developers and creatives to support innovative and creative uses of our digital collections and collections data. We are interested in highly creative and experimental ideas that bring together technology with cultural heritage to inspire Queenslanders through State Library collections. We are looking for a developer or creative to work with our Digital Library Initiatives team to deliver this digital experience.

The digital experience may include, but is not limited to: data visualisation, geospatial integration, textual analysis, curation interfaces, web services, computational methodologies, digital art, collection enrichment (transcription, etc.), community generated content, exhibitions, digital workflows, linked data prototypes, or interpretation tools for complex data.

## Requirements for the resulting digital experience:

* Digital interface
* Use of State Library digital collections and/or datasets
* Promotes innovation, partnerships, experimentation and/or creativity
* Sustainable by the State Library after completion of the digital experience

## Preferred outcomes for the resulting digital experience:

* Online experience that can be implemented onsite at the State Library
* Potential for adaptation by other institutions
* Uses open-source and interoperable technologies
* Presents perspectives of underrepresented content and stories
* Operates under the FAIR data model
* Responds to complex ethical issues inherent to reuse of cultural heritage data

The successful applicant will work with State Library’s Digital Library Initiatives team. The digital experience should be completed during a three-month period (start date and timeframe negotiable). Approval may be given by the evaluation committee to deviate from this period.

A bursary of $15,000 (excluding GST) will be made available to the successful applicant in three (3) instalments throughout their tenure. The Catalyst will determine how the funds will be expended.

All applications must be received by State Library no later than 5pm Friday 10 April 2020.

# Application form: Digital Collections Catalyst

1. **Contact details**

|  |  |
| --- | --- |
| **Full name:****Preferred name:** |  |
| **Home address:** |  |
| **Postal address:** (if different from above) |  |
| **Telephone numbers:** |  |
| **Home:** |  |
| **Work:** |  |
| **Mobile:** |  |
| **Email address:** |  |

1. **Brief title of digital experience** (30 words max)

1. **Proposal** (500 words max)

*Describe the digital experience and the technologies involved. Explain the reason for the digital experience, including how it meets the identified requirements and outcomes. Identify any requirements for successful completion.*

1. **Significance and outcomes** (300 words max)

*Indicate what this digital experience will achieve after completion. What do you anticipate its major outcomes will be and how can you, and State Library, promote these outcomes?*

1. **Use of State Library collections or services** (300 words max)

*Indicate which State Library collections or services will be used in your digital experience and how*.

1. **Goals for the digital experience, including time frames** (300 words max)

*All submissions must outline the expected stages of work with dates of completion.*

1. **Sustainability and lifecycle for the digital experience** (300 words max)

*Indicate the plan and processes for the care and continued use of the digital experience after the funded portion of the Digital Collections Catalyst in Residence ends.*

1. **Have you applied to any other funding body for this digital experience?**



*If yes, please give details of the funding body, the amount requested and the result of the application, if known.*

1. **Current position or occupation**

1. **Education record, professional achievements and online outcomes**

*Details of academic achievements, professional achievements or other distinctions. Include links for any online outcomes you have developed.*

1. **Names and contact details of three referees familiar with your work**

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| Name: |       |
| Address: |       |
| Telephone: |       |
| Email: |       |
| Relationship: |       |

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| Relationship: |       |

**Privacy Notice**

The State Library of Queensland respects your privacy. Personal information we collect is used only for our internal activities and functions ([Libraries Act 1988](https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-1988-029)) and will not be discussed unless required by law. For more information, please read [State Library's privacy statement](http://www.slq.qld.gov.au/home/privacy).

**Declaration**

I have read the Guidelines to Entry relating to the *Digital Collections Catalyst in Residence*. I certify that, to the best of my knowledge, all the information in this application is correct. If my application is successful, I agree to abide by the requirements of the Catalyst, as stated in the Guidelines to Entry, as a *Digital Collections Catalyst*.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date:  |  / / |

# Guidelines for Entry

## What does the Digital Collections Catalyst in Residence offer?

* A supportive environment for extended research and inquiry
* Support from the Digital Library Initiatives team at State Library
* An honorarium paid in three (3) scheduled instalments, to be expended at the Catalyst’s discretion
* Access to staff expertise and support

The Catalyst will be expected to use their own digital environment, laptop computers, and other digital devices to complete the digital experience. Any additional software or hardware requirements required must be clearly outlined in their application.

The Catalyst will receive an orientation and introduction to State Library. The Catalyst will liaise with the Coordinator, Digital Library Initiatives to assist with their day-to-day needs.

The products generated for the digital experience are co-owned by the Catalyst and State Library. State Library will be responsible for hosting the digital experience and require that the final products be licensed for reuse under Creative Commons.

## What is the Catalyst required to do?

* Present State Library with comprehensive technical documentation on completion of the digital experience
* Provide progress updates about development of the digital experience at milestone meetings before scheduled instalments of the honorarium are paid
* Participate in promotional activities and publicity relating to the digital experience and its development, including media interviews and social media engagement
* Contribute articles to State Library blogs related to their work
* Ensure outcomes of the digital experience acknowledge State Library of Queensland
* Sign a Memorandum of Agreement with State Library, detailing payment schedule and other requirements listed above.
* Provide feedback on your time as the Digital Collections Catalyst in Residence and the products or outcomes created for the digital experience

## ****Who can apply?****

The award is open to individual applicants only. Interstate applications are welcome.

The Digital Collections Catalyst in Residence is open to anyone with proven skill to deliver on their proposal, including researchers, developers, data specialists, librarians, archivists, citizen scientists, and more. To produce the requirements for the digital experience, we anticipate the Digital Collections Catalyst to have advanced skills in computer programming, data management, APIs, project management, or web technologies.

If you are a full time Queensland State Government employee, please provide evidence of the support of your manager (email/letter) with your completed application.

If you are currently in receipt of a funded fellowship or residency from another institution, please indicate this in your application. If work on your digital experience has already commenced, you are eligible to apply. The fellowship is not intended to support research projects which are a component of postgraduate studies.

## How to apply

All applications must be received by State Library no later than 5pm Friday 10 April 2020.

Before completing the application form, carefully review the Assessment criteria to understand how your application will be assessed by the judging panel.

Complete the Application form: Digital Collections Catalyst above in this Expression of Interest. All fields must be completed. Please keep a copy of your application for your records. Email the completed application (and supporting documentation) to CollectionsAsData@slq.qld.gov.au.

You will receive an email acknowledgement of receipt of your application.If you do not receive an email acknowledging receipt, please check your spam folder. If you still have no email, please contact the Coordinator of Digital Library Initiatives using the details below.

State Library encourages the inclusion of digital media and web-based content to support your application. If you encounter size limitations delivering attachments over email, use a file sharing tool (like Dropbox or WeTransfer) and provide the details with your application. If you have problems with file sharing, contact the Coordinator, Digital Library Initiatives using the details below.

Enquiries or requests for further information should be directed to the Coordinator, Digital Library Initiatives at 07 3840 7762 or CollectionsAsData@slq.qld.gov.au.

## ****What happens to my EOI?****

A judging panel approved by the State Librarian and CEO will evaluate all applications based on the assessment criteria below. After evaluation, shortlisted candidates will be invited to interview and present their proposal to the judging panel.

All applicants will be notified in writing as to the outcome of their application approximately 5 weeks after the application closing date. The successful applicant will be notified before the public announcement on State Library’s website and social media channels.

The decision of the judging panel is final, and no discussion or correspondence will be entered into with regards to the panel’s decision.

More information is available at:
<https://www.slq.qld.gov.au/digitalcatalyst>

# Assessment criteria

1. **Use of State Library collections or services:**
* How does the digital experience use State Library collections or services?
* Does the digital experience raise awareness of the State Library collections or services?
1. **Relevance to State Library and the Queensland GLAM (galleries, libraries, archives and museums) sector:**
* Does the proposal respond to the stated requirements of the EOI?
* Does the digital experience support State Library’s vision of *Inspiring possibilities through knowledge, stories and creativity*?
* Will the digital experience deliver high impact, high quality outcomes for the Queensland GLAM sector?
1. **Innovative approach:**
* Is the digital experience innovative and original?
* How is the digital experience different from other similar projects?
* What are the anticipated benefits of this innovation?
1. **Digital experience scope and outcomes:**
* Is the digital experience achievable in this timeframe, with available resources?
* Will the digital experience deliver useful outcomes for a broad community?
* Is the digital experience sustainable for State Library to maintain over time?

# State Library digital collections

State Library provides digital content to users online and onsite. This includes born digital and digitised materials in published and archival collections. Some digital content is hosted on State Library’s servers, while others are accessed through third party vendors.

You can explore available digital collections in the State Library of Queensland’s online catalogue: <http://onesearch.slq.qld.gov.au>

The State Library also provides open datasets on the Queensland Government Open Data Portal which can be downloaded or accessed by API from <https://data.qld.gov.au/organization/state-library-queensland>

All State Library’s digital collections are accessible via Trove – Australia’s online national catalogue that is also available through an API: <https://trove.nla.gov.au/>

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| State Library collections | **Visual Works** |
| Photographs |
| Maps |
| Architectural drawings |
| Two-dimensional works of art |
| **Textual and bound content** |
| Publications |
| Manuscripts |
| Correspondence |
| Artists books |
| Photograph albums |
| **Audio-visual** |
| Film/Video |
| Audio |
| **Objects/Realia** |
| **Datasets** |
| State Library data on collections and services, hosted on government open data portals |
| Third party | **eBooks and Articles** |
| Access to third party eBooks, newspaper articles, and journal articles on various subjects. Usually, individual titles are in our catalogue and users click to access the title externally |
| **Databases** |
| Access to third party databases on various subjects. Usually, database records are in our catalogue and users navigate out to the external database then search for individual titles. |