

Applicant's details

Last name _____

First name _____

Middle name/s _____ Title _____

Postal address _____

Suburb/Town _____ State _____

Postcode _____ Ph _____

Email _____

Age 18 or older 15 to 17 12 to 14 under 12

Proof of age may be required.

Declaration by applicant*I declare that:*

- The information that I have provided on this form is true
- I have read and fully understand information printed alongside this form under the heading 'Information for users of computer facilities'.

Signature of applicant _____ Date _____

- I would like to receive communications from the State Library about events and services.

Declaration by applicants if wishing to borrow music scores*I agree to return items by the due date and to pay replacement or repair costs of items not returned, or returned damaged.*

Signature of applicant _____ Date _____

Declaration by legal parent/guardian of applicant under 18*I declare that:*

- The information provided on this form is true
- I am the legal parent/guardian of the applicant
- I have read and fully understand information printed alongside this form under the heading 'Information for users of computer facilities'.
- I grant permission for the applicant to be issued with an e-services card and to use computer facilities at the State Library without supervision

Signature of parent/guardian _____ Date _____

Name of parent/guardian _____

Declaration by State Library staff person (Required only if applicant is aged 15 to 17 and application is not endorsed by parent or guardian)

I declare that the applicant has been briefed on safe use of the internet

Signature of staff person _____ Date _____

Information for users of computer facilities

Public access computer facilities at the State Library must be used responsibly - with respect for the rights and interests of others, and with understanding of the risks involved.

Scope of service

Computer facilities include fixed terminals and wireless internet.

- The wireless connection can be used without authentication for an unlimited time.
- Use of most fixed terminals requires an e-services card. Use of terminals which may be booked is restricted to a total of two hours per individual per day. Time restrictions also generally apply to use of other terminals.

Risks of use

Communication over the internet is largely unregulated in Australia and the State Library does not independently filter or vet content or communications received at public terminals within the State Library. Consequently:

- Information accessed through the State Library's internet connection may not be reliable
- Content that may be considered offensive or harmful is accessible through State Library's internet connection
- The risk of experiencing fraud, deception and misrepresentation using the internet is significant.
- The security of data accessed or transmitted through the State Library's internet connection is not guaranteed.

People use computer facilities at the State Library at their own risk. State Library staff are available to provide support and advice on safe and effective use of the internet.

Unacceptable use of computer facilities

Unacceptable use of facilities may result in temporary or permanent loss of access to facilities and in some circumstances the State Library itself. Unacceptable use includes:

- Using another person's e-services card to circumvent protocols, or allowing one's own card to be used for this purpose
- Publicly displaying material that is offensive or objectionable, such as pornography, expressions of racial hatred, and representations of violence
- Infringing the security of people or property, including:
 - Actions or behaviours that harm, or risk or threaten harm, to any person
 - Theft, destruction of, damage to (or interference with) equipment, software, or data
 - Violation, or attempted violation, of any computer security system
 - Violation of privacy, including monitoring of electronic communications
 - Unauthorised copying of copyright-protected material, or infringement of licence agreements and other contracts.

Children and young people

- Children *under the age of 12* may access the internet in the State Library but must always be supervised by a responsible adult.
- Young people *aged 12 to 14* may access the internet unsupervised, with the written permission of a legal parent/guardian.
- Young people *aged 15 to 17* may access the internet unsupervised, EITHER with the written permission of a legal parent/guardian OR on receiving brief instruction on safe internet use.

Policy and services described here, and definition of risks associated with the use of computer facilities, are subject to change.



e-services



Join today for FREE!

Your online access to
the State Library of
Queensland's
resources

slq state library
of queensland
www.slq.qld.gov.au

Your e-services card provides 24/7 online access to State Library of Queensland resources and services.

Use your e-services card at the State Library or anywhere you have Internet access.

e-services members can

- access a range of online resources including e-books, magazines & newspaper articles
- access computers on levels 2, 3, and 4 at the State Library for 2 hours each day
- book a State Library computer onsite or via the web
- request items from stored collections. Request your items online and your items will be waiting for you when you visit the State Library
- personalise your searches, check the status of your requests and set up alerts for when new items arrive on your favourite topics
- borrow music scores (conditions apply)
- add credit to pay for photocopying and printing at the State Library

e-services cards are valid for two years.

If you have lost your card, have any problems with your card or your card is due for renewal, telephone: +61 7 3840 7850.

The State Library of Queensland respects your privacy. Personal information we collect is used only for our internal activities and functions (Libraries Act 1988) and will not be disclosed unless required by law.

How to use your e-services card

Access to our collections

Use your barcode and last name to log in to our website for e-resources, personalised searching and to request items from stored.

www.slq.qld.gov.au/find

Printing and copying

There are printing and photocopying facilities on all levels of the State Library. You can add credit to your e-services card on levels 1 and 3.

Computer access

Your e-services card gives you two hours access per day to internet and software programs on levels 2, 3 and 4. Computers can be booked up to seven days in advance. Book at the Information Desks on all levels or online at

www.slq.qld.gov.au/services/int#bookcomputer

Information for parents/guardians

Children are welcome to apply for an e-services card. While at the State Library, children under the age of 12 must be supervised by a parent/guardian at all times. The State Library does not supervise children's use of the collections and computing facilities.

How do I join?

- Register **online** at www.slq.qld.gov.au/services/ecard
- or
- Complete the application form and register **in person** at level 3 Information Desk (photo identification and proof of address required)

Suggested forms of photographic ID

- Australian driver's licence with photo
- Australian or foreign passport (current/expired less than two years)
- Queensland 18+ card or Queensland Adult Proof of Age card
- Australian Defence Force or Public Service employee photo ID card
- Australian issued security guard/crowd controller licence
- Australian issued firearm licence
- Educational institution student identity document (eg. university, TAFE, secondary school)

Suggested forms of ID confirming your address (if not on photo ID)

- Electricity, gas or telephone account
- Australian Taxation Office assessment (last or current years)
- Australian Taxation Office tax file number confirmation (valid up to two years from date of issue)
- Contract of purchase, current lease or rental document, mortgage or land ownership certificate
- Queensland local government rates notice
- Queensland vehicle registration certificate
- Vehicle registration renewal notice for coming period
- Statement from an educational institution's administrator (for overseas students, not a student ID as they do not prove length of residence)
- Bank statement
- Statutory declaration