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Library Board of Queensland

ANNUAL REPORT

For the year ended 30 June 1997

Presented to Parliament

by command



1997
Queensland

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LIBRARY BOARD OF QUEENSLAND

The Library Board of Queensland is the governing body of the State Library of Queensland and draws its powers from the *Libraries and Archive Act 1988*. The Act provides for a Board membership of nine including :

- the Departmental Head or his nominee
- the Director and State Librarian
- not more than seven members appointed by the Governor-in-Council on the nomination of the Minister.

Library Board members are appointed for a three year term and are eligible for reappointment as a member at the expiration of that period.



Erik Finger AO

The Library Board members for 1996/97 were:

- Mr Erik Finger AO (Chairman)
- Mr Stan Collard (Deputy Chairman)
- Mrs Deirdre Ford
- Mrs Sue Gough
- Mr Barry Hall
- Ms Jackie Huggins
- Mrs Dawn Maddern
- Associate Professor Colin Mercer
- Mr Des Stephens (State Librarian)
- Mr Kevin Radbourne (Government Representative)

The functions of the Board as defined in Section 21 of the Act are:

- (a) to promote the advancement and effective operation and coordination of public libraries of all descriptions throughout the State;
- (b) to encourage and facilitate the use of public libraries of all descriptions throughout the State;
- (c) to promote mutual cooperation among persons and bodies in Queensland responsible for libraries and archives of all descriptions, and between such persons and bodies in Queensland and outside Queensland in order to enhance library and archival collections generally, and to encourage their proper use;
- (d) to control, maintain and manage the State Library of Queensland; to enhance, arrange and preserve the library, archival and other resources held by it; and to exercise administrative control over access to the resources;
- (e) to control, manage and maintain all lands, premises and other property vested in or placed under the control of the Board;
- (f) to supervise in their duties all persons appointed or employed under this Act;
- (g) to collect, arrange, preserve and provide access to a comprehensive collection of library, archival and other resources relating to Queensland;
- (h) to promote the making and preservation of the public records of Queensland, to exercise control over their retention and disposal, to provide facilities for their storage and use and provide administration in respect of stored public records;
- (i) to provide advice, advisory services and other assistance concerning matters connected with libraries to local authorities or public authorities;

- (j) to advise the Minister concerning matters under this Act and to discharge such other functions as the Minister from time to time directs;
- (k) to raise, hold, invest and disburse funds for the discharge of its functions.

Part VI of the Act provides for copies of Queensland publications to be deposited at the State Library.

The Library Board of Queensland's mission statement is as follows:

To provide equitable access to quality State and public library services in Queensland.

To fulfil its role the Library Board has established the following goals for the State Library of Queensland:

- to provide a reference library service through the South Bank Library;
- to preserve Queensland's recorded history in the John Oxley Library;
- to provide advisory and collection support service to Queensland public libraries;
- to administer the State Government Cash Grants Scheme to local government.

The Board operates six sub-committees. They are designed to advise, inform and keep the Board up to date on issues which arise within the scope of each committee.

The Committees are:

- Aboriginal and Torres Strait Islander Sub-Committee
- Accommodation Sub-Committee
- Finance & Marketing Advisory Committee
- Information Steering Committee
- Taskforce on Public Libraries
- Corporate Services Review Advisory Committee.

ORGANISATION

The State Library of Queensland's senior management team consists of the State Librarian and six Directors. The role of this group is as follows:

- **Leadership**
Provide leadership to the State Library of Queensland through the development and dissemination of corporate goals and strategies.
- **Communication**
Communicate with the Library Board, State Library staff and State Library clients so as to ensure the effective operation of the State Library in response to existing and emerging demands for services.
- **Operational management**
Approve operational policies for the management of the State Library's resources in accordance with the legislative framework in the Queensland Public Sector.
- **Partnership with staff**
Participate with staff in the achievement of the goals of the State Library.
- **Advisory**
Advise the Library Board on policies, issues, trends and strategic direction.
- **Library cooperation**
Promote inter-library cooperation to facilitate resource sharing.

CORPORATE PLAN

The Library Board's **Corporate Plan** focuses on four key areas of library operations - Strategic Positioning, Client Services, Management and Income.

To achieve these the State Library will focus on:

Strategic Positioning: Obtaining acceptance of the value of libraries in advancing Queensland into the next century.

Client Services: Enable clients across the State to rapidly access relevant information and library materials.

Management: The State Library will develop into an effective, efficient and rewarding organisation.

Income: To obtain and meet client needs and to develop strong reference and research collections.

OFFICE OF STATE LIBRARIAN Staff 4

The Office of State Librarian provides strategic planning, policy and advisory services to the State Librarian.

- Director, Policy & Research

STATE REFERENCE LIBRARY Staff 39

The State Reference Library provides a reference and information service to the Queensland public. Services are provided by the following units:

- Reference & Research Service
- Computer Sources and Liaison
- Document Delivery
- Collection Development
- Shelving & Retrieval

SPECIAL COLLECTIONS

Staff 39

The Special Collections Division is responsible for collecting and maintaining specialist collections and providing statewide reference and information services as listed below:

- John Oxley Library of Queensland History
- Arts (including James Hardie Library of Australian Fine Arts & Rare Books)
- Audiovisual
- Maps
- Music
- Children's Literature
- Family History

PUBLIC LIBRARIES DIVISION Staff 47.9

The role of the Public Libraries Division is to foster and facilitate the continued development and improvement of public library services throughout Queensland:

- Local Government Services
- Country Lending Service
- Library Technology
- Community Services
- Young Peoples Services
- Requests and User Services

INFORMATION SYSTEMS DIVISION Staff 40

The Information Systems Division is responsible for the management of information technology and telecommunication services used by the State Library for the delivery of library services.

- ORACLE and QUIROS Networks
- Internet Access
- Software Development
- Technical Services

CORPORATE AND COMMERCIAL SERVICES DIVISION

Staff 40 and 8 contract positions

The Corporate & Commercial Services Division provides a range of support and commercial services to the State Library as listed below:

- Finance and Administration
- Preservation Services
- Public Affairs
- Commercial Services
- Workforce Advisory Group

MANAGEMENT STRUCTURE OF THE STATE LIBRARY OF QUEENSLAND

State Librarian
Des Stephens

Office of State Librarian	State Reference Library	Special Collections Division	Corporate & Commercial Services Division	Public Libraries Division	Information Systems Division
Executive Assistant Linda O'Sullivan	Director Carla Mellor	Director Margaret Rutherford	Director Michael Hallam	Director Robert Pestell	Director Mike Bishop
	Manager (Information Access) Barbara Brown (Acting) Senior Librarian (Collection Development) Pam Champan	Manager (John Oxley Library) Brian Randall	Manager (Finance and Administration) Greg Carmichael Manager (Preservation Services) Grant Collins Manager (Public Affairs) Janet Prowse Manager (BRISO) Julie Sibthorpe Manager (Workforce Advisory Group) Janelle Mullaly Johnstone Manager (Library Shop) Katrina Libke Senior Librarian (History Research Service) Robert Longhurst Manager (Commercial Conservation Service) Robyn Tait	Assistant Director Laurelle Johnstone Senior Consultant (Local Government Services) Annette Pike Senior Consultant (Country Lending Service) Bruce Monley Manager (Regional Services) Anna Raunik Manager (Operational Services) Monica Mulheran	Manager (Information Technology and Telecommunications) David Allen Manager (Technical Services) Anne Robertson Manager (QUIROS Networked Services) Brian Schmidt

OFFICE OF STATE LIBRARIAN



Des Stephens

The Year in Review

During the past 12 months the State Library of Queensland has undertaken a number of important initiatives to advance library services in Queensland. The Library Board announced its new *Digital Library Strategy*, significant cultural heritage items were acquired, measures were introduced to improve services to Indigenous clients and the community's use of public libraries and the State Library continued to rise.

In this emerging digital era, demand for library services in Queensland has never been greater. The Library Board's most recent statistical bulletin showed that Queensland residents collectively borrowed a record 31.8 million items from the State's 316 public libraries. The 1.63 million registered public library members borrowed three million more items than the previous year.

A total of 423 000 people visited the State Library at South Bank in 1996/97, 16 000 more than last financial year. During the same time the Library's popular web site attracted 290 000 hits from around the world. Interest in the site is growing, with hits now averaging 40 000 per month.

The digital agenda

In May 1997 the Library Board launched its new *Digital Library Strategy* which aims to build an electronic infrastructure so that the Queensland community, through the public library network, has access to the Internet and other sources of electronic information.

Already the InterLINQ project, a joint partnership with the commercial Internet service provider Access One, enables 23 regional libraries to provide free Internet access to local communities. InterLINQ represents a contribution by Access One of at least \$300 000 over three years, a saving of \$5 000 to \$6 000 in annual recurring costs to each participating library.

Demand for Internet services at South Bank is accelerating. More than 2 200 people attended free Internet training sessions at the State Library in 1996/97 and the six computer terminals providing free public access to the Internet continue to be popular among clients.

The Community Web Publishing Project generated quality Queensland content for the World Wide Web, with the State Library providing a web presence for a range of non-profit community organisations.

During the year the State Library assisted Queensland Arts Agencies gain cost-effective access to Internet services, provided Internet training to more than 100 regional public library staff and investigated the use of the Internet in providing statewide access to networked CD-Rom products held in the State Library.

Cultural heritage

It was an outstanding year for donations to the James Hardie Library of Australian Fine Arts. The most significant gift was part of a major collection of correspondence from the Lindsay family of artists and writers by leading Gold Coast businessman Pat Corrigan. The remainder of the donation will be presented to the State Library in 1997/98.

Significant purchases for the James Hardie Library from State Library Foundation funds were the only known complete copy of *The Boomerang*, a newspaper published by Australian artist Norman Lindsay when he was 16 years old, and the archives of Geoffrey Farmer, the acknowledged expert on Australian private press publishing. Foundation funds were also used to purchase a series of Dame Nellie Melba letters, written mostly

from Mackay in the 1880s, for the John Oxley Library.

The re-microfilming of *The Brisbane Telegraph* was completed and the digitisation of the John Oxley Library's extensive photographic collection began with a selection from the Boag collection, providing a rare glimpse of Queensland in the 1870s.

Notable items located under the State Library's Heritage Retrieval project in 1996/97 included the private papers and portrait of the Marquess of Normanby and extensive personal papers documenting the histories of various pioneering families.

Services to Indigenous clients

Two new publications were produced to provide assistance to public libraries in developing their collections and services for Aboriginal and Torres Strait Islanders clients. *The Library Needs Analysis Kit* will assist public libraries determine the level of services required for local Indigenous communities, and a comprehensive guide to Indigenous library resource materials will help public libraries select suitable Aboriginal and Torres Strait Islander material for their collections.

Services to public libraries

To assist in the development of quality public library services, a set of new guidelines and standards was produced in 1997 to provide baseline measures for public library managers and local governments in Queensland.

The Country Lending Service expanded in February 1997 with the inclusion of all libraries in the Calliope Shire. Eighty local governments now operate 148 libraries under the CLS scheme.

To gain a first-hand understanding of the issues concerning public libraries across the State, the Library Board of Queensland plans to hold several of its monthly meetings outside of South Bank. During 1996/97 the Library Board met at the Garden City Library, the Public Libraries Division at West End and in Cairns and Caloundra.

The Year Ahead

The 1997/98 financial year will be crucial in terms of strategic planning for the State Library of Queensland. Never before has demand for library services been greater. The State Library will implement several statewide initiatives which received funding in the 1997/98 State Budget, will continue detailed preparations for the proposed Cultural Heritage Centre, and undertake further planning for the State's electronic future. As well, the Library will celebrate four significant milestones in 1998.

Funding boost

The State Library received a funding boost in the 1997/98 State Budget, signalling a new era for online services and for Queensland's public libraries. The State Library's budget was increased by \$3.4 million to \$33.6 million.

The additional funds are the result of extensive planning, community consultation and policy development, designed to improve library services throughout the State.

The funds will enable us to build on our previous successes and to position the State Library at the forefront of new information technologies, significantly enhancing the delivery of library services throughout Queensland.

The move recognises the vital role of libraries as key access points in connecting Queenslanders to the information superhighway and also acknowledges the role of libraries in the economic, social and cultural development of the State.

The State Library's new initiatives which were funded in 1997/98 are:

- An increase of \$5.1 million, over three years, for public library services. In 1997/98 the additional funds will enable 755 000 new books to be purchased for public libraries throughout Queensland, an increase of 85 000 on last year. The move confirms the State Government's commitment to enhancing regional library services and reflects the growing popularity of public libraries throughout Queensland.

- \$2.3 million was provided, over three years, for a community Internet project to ensure more Queensland communities have access to the resources of the Internet. The project, which will contribute towards the creation of an information rich society for Queensland, involves the provision of computers in public libraries, training for staff and some communications costs.
- \$900 000 will be spent over three years to improve library services to Aboriginals and Torres Strait Islanders in remote communities. This program will provide access to the Internet and other new technologies to ensure these communities are aware of information resources, enhancing their capacity to make informed decisions about a range of community and social issues. The project will be managed by a resource unit based in Cairns.
- A further \$1 million was provided towards the replacement of the State Library's mainframe computer processing system to ensure the Library continues to provide a high level of electronic services to all parts of the State. The new system will allow the State Library to facilitate improved access to digital information, including the Internet,

CD-Roms and digitised information and images. The system already provides worldwide access to the 1.3 million titles in the State Library's catalogue, handles 20 million online enquiries a year and facilitates two million interlibrary loan requests annually.

Strategic planning

In late 1997 the State Library of Queensland will develop its new five year strategic plan and its annual operational plans in accordance with the Queensland Government's Strategic Management Framework.

Long term planning, policy development and extensive community consultation has yielded significant benefits for the State Library in terms of securing resources and building library collections for the Queensland community. Importantly, detailed planning has ensured that the investment in library services and collections corresponds to the needs of the community.

Cultural heritage collections

During 1997/98 the State Library will continue to plan its requirements in the State Government's proposed Cultural Heritage Centre in Brisbane. As a leading custodian of the State's cultural heritage, the Library will continue to build its collections in this area. Throughout the year the Library will continue to use



The recently acquired Melba letters

digital technology to make these collections available statewide, and will investigate promoting them to the cultural tourism market. A range of exhibitions which showcase our collections will also be planned for the proposed Centre.

1998 anniversary celebrations

Four significant milestones will be celebrated by the State Library in 1998. In April, the Library celebrates the 10th anniversary of both its location at South Bank and its ownership of the James Hardie Library of Australian Fine Arts. In May the Library's Country Lending Service will celebrate its 25th anniversary and in June the State Library Foundation will mark its 10th anniversary with a major fundraising dinner in Brisbane. A major cultural heritage photographic display and a range of public programs are being planned to celebrate these milestones.

The State Library Foundation

The revitalised State Library of Queensland Foundation aims to raise \$2.5 million over the next three years - from private, public and corporate contributions - to further develop the collections of the State Library. Queensland's cultural heritage collections and the community's access to new information technology will receive priority under this major fundraising campaign. The Foundation aims to raise additional funds to boost the Library's cultural heritage collections and to promote access to them by digitising certain aspects for publication on the Internet. Foundation funds will also be provided to assist the Queensland community access new information technology and emerging electronic information resources. Part of this endeavour will be achieved by enabling the public library network to provide local access to some of the electronic

information resources held in the State Library in Brisbane.

The provision of electronic resources

Demand for the Internet and electronic information resources will continue to grow throughout 1997/98. Already the State Library's web site is attracting more than 40 000 visitors a month.

Of concern to the State Library is the high cost of some electronic publications and resources.

The costs associated with networking electronic information products to public libraries will also continue to be a major concern to the State Library which endeavours to provide equitable access to information resources across Queensland.



Des Stephens
State Librarian

LIBRARY PROGRAMS



More than 2 200 people attended the free weekly Internet awareness sessions and for many people these courses were their first contact with the Internet. By offering basic Internet training, State Library demonstrated its commitment to empowering clients with the necessary skills to successfully search and navigate the Net. During 1996/97 the State Library provided six computer terminals with free Internet access for the public.

A range of in-house publications continues to be developed to assist readers to access the collections and use the CD-Roms and Internet effectively. Volunteers continue to conduct weekly guided tours of the State Library. Visits to Preservation Services were incorporated into the tours in 1997.

The State Library's Special Collection Division (which includes Arts, Audiovisual, Children's Literature, Family History, Maps and Music) answered a total of 59 684 information enquiries in 1996/97.

Total Information Enquiries - Special Collections

1996/97	59 684
1995/96	47 765
1994/95	47 107
1993/94	47 975

A major growth area was Family History which answered 15 883 information queries. To cope with client demand, an extra nine microfilm readers were provided and two new information guides published for family historians.

The Music Unit answered 6 688 information enquiries, 1 400 more than last year. The Audiovisual Unit continued to provide access to the National Film and Sound Archive's collections and services and is one of the busiest NFSA's centres in Australia.

External Services Sub-program: To meet the information needs of external clients.

This is achieved, in part, by providing a telephone enquiry service and an advanced research service which responds to requests for information received by mail, phone, facsimile and email.

The State Library of Queensland's four key programs to ensure its goals are achieved are Library Services, Public Library Development, Operational Support and Revenue Generation.

LIBRARY SERVICES PROGRAM

To bring recorded knowledge from throughout the world to the people of Queensland.

Located on Brisbane's South Bank, the State Library of Queensland is the State's leading information centre. In 1996/97 423 000 people visited the State Library which houses vast reference and research resources, has internationally acclaimed fine arts and historical collections and offers a range of commercial services. The Library Board also coordinates the development of quality public library services throughout the State. The State Library received 158 000 requests for information and its Internet site, which provides information on its services and collections, received 290 000 hits throughout the year.

Visitors to State Library

1996/97	422 859
1995/96	407 000
1994/95	411 217
1993/94	407 321
1992/93	405 641

Visitor Services Sub-program: To satisfy the information needs of visitors to the State Library.

As the largest public reference and research library in Queensland, the State Reference Library (SRL) provides an information service to the people of Queensland. During 1996/97 almost 390 000 visitors used the facilities of the State Reference Library which handled a total of 97 775 information enquiries.

Total Information Enquiries - State Reference Library

1996/97	97 775
1995/96	89 235
1994/95	87 074
1993/94	88 952

Biannual client surveys continue to be conducted by the State Reference Library to assist in the planning of resources and services. The State Reference Library actively promotes its collections to students, conducting regular reader education sessions and specialist information forums for library science students. Health is one of the most popular subject areas, and the SRL Director presented a paper at a major Queensland health conference on ways the State Library has facilitated access to consumer information in this area.

State Library staff continued to present papers at conferences and workshops across Queensland to educate the community on its services and collections. These included papers to the University of Queensland's Applied History Centre's *Summer School* and a series of family history workshops in conjunction with Queensland State Archives in Emerald, Mackay, Rockhampton, Roma, Springsure, Winton and Mt Isa.

The Information Systems Division assisted Queensland Arts agencies gain cost-effective access to Internet services. Under this project the State Library provides Internet services to the Arts Office, Performing Arts Trust, Queensland Art Gallery and Queensland Museum. The Library also hosts web sites for Logan City Council Libraries, Queensland Public Trustee, The Arts Office, Queensland Art Gallery and Queensland Performing Arts Trust.

The State Library's Community Web Publishing Project has generated a range of quality Queensland content for the Internet. It offers Queensland non-profit community organisations the opportunity to create a web presence and organisations hosted on the Library's web server include Women in Film & Television, Queensland Library Promotion Council, Caloundra Community Centre, Capricorn Conservation Council, National Indigenous Youth Council, Family Emergency Accommodation Townsville and Australian Early Childhood Association.

The Library's *OldWeb*, which provides an index of electronic resources available about Queensland, expanded its links to 1 200 web sites. Also, 100 external organisations now provide links to this popular State Library site.

The Quiros Remote Access service enables public libraries to access selected CD-Rom products held in the State Library's collections. The State Library is investigating the Internet as an alternative means of providing statewide access to these products.

The State Reference Library participated in a study conducted by the Australian Council of Library and Information

Services (ACLIS) to cost the provision of interlending services to other Australian libraries. The outcomes will assist ACLIS reassess its recommended standard charges for interlibrary loans.

Throughout the year, Preservation Services specialist conservation staff responded to 500 enquiries. The branch held a forum on the preventative preservation of library collections for public libraries and small museums throughout Queensland.

Queenslandiana Sub-program: To make the recorded history of Queensland available to present and future generations.

The John Oxley Library of Queensland History answered 14 321 information enquiries throughout the year.

Members of the public continued to support the State Library with donations, including the Royal Australia Air Force Memorial Log Book, now housed in the John Oxley Library.

Significant purchases included eight letters written mostly from Mackay by Dame Nellie Melba in the 1880s, the unpublished manuscript of historian James Bonwick

entitled *The Discovery of Queensland* and early photographs of Brisbane by Poul Poulsen.

The digitisation of the John Oxley Library's extensive photographic collection began with a selection from the Boag Collection, providing a rare glimpse of Queensland in the 1870s. The digitisation of 5 000 images of ships, particularly immigrant vessels, is due for completion in late 1998.

Half of the 6 000 reels of the Australian Joint Copying Project microfilm, of which the John Oxley Library has the only copy in Queensland, have begun to deteriorate and are systematically being replaced. The project contains microfilm of documents relating to Australia held in the Public Records Office in London and in other European archives and is a major source of information on early Australian history.

The John Oxley Library is ensuring that major daily Queensland newspapers are made available to the public on microfilm. Further funds are required, however, to ensure essential parts of our history are preserved.



The August Lee Bakery at Beenleigh, 1872. From the Boag collection

The re-microfilming of *The Brisbane Telegraph* 1872 to 1988 was completed and work began on microfilming the *Mackay Daily Mercury* from 1946 to 1980. The latter was partly funded by the Mackay City Library. The Microfilm Production Unit introduced changes to the microfilming of *The Brisbane Telegraph* which resulted in a 40% saving in production costs.

The State Library's Heritage Retrieval Project continues to locate and repatriate valuable Queensland historical material. Among the notable material microfilmed for our collections in 1996/97 were the private papers of the Marquess of Normanby (Governor of Queensland 1871-1874) and Lord Lamington, as well as extensive personal papers documenting the histories of various pioneering families.

Staff of the Aboriginal and Torres Strait Islander Unit promoted its services throughout the year. Requests for access to material, particularly family history resources, continued to increase, as did personal visits by Aboriginal peoples. The Unit's first exhibition, *100 Years of Queensland Aboriginal Life*, was well received among the Aboriginal community. In June 1997 the Unit received a donation of 34 photographs of Palm Island in the late 1920s, as well as a boomerang, dillybag and hand-made shield.

The Uniting Church Archivist continued to work on cataloguing the vast church records, improving access to the material dating from the 1850s.

Library Society volunteers began an Oral History Project for the John Oxley Library to record the personal experiences of Queenslanders on audio tape for future generations.

The photographic staff completed 2 800 negatives and 5 500 photographic prints of images loaned or donated, including those images duplicated during field trips to Biloela, Cunnamulla and Ingham.

Collections Sub-program: To maintain and develop high quality collections to meet future and present information needs of all Queenslanders.

The Acquisitions and Cataloguing Services Branches within the Information Systems Division combined to become the Technical Services Branch. The new structure provides for a more efficient processing of books and periodicals.

Fifteen per cent of the State Reference Library's (SRL) collection is now in electronic format. During 1996/97, a separate fund was established for networked licensed CD-Rom products. Statewide access to these products is now available to public libraries with remote computer access to the State Library.

A number of projects were introduced to enhance the relevance and accessibility of SRL's collection, including an ongoing serials assessment program to ensure that high-cost, low-usage serials were cancelled and their electronic equivalents considered as alternatives. Guidelines were introduced to ensure the appropriate selection of CD-Roms and videos in SRL subject areas, and the management of the government publications collection was improved. The popular legal serials were evaluated to ensure cost-effectiveness and a number of legal products on CD-Rom format were purchased to enhance access to the material.

The QUIROS Remote Access service continues to provide electronic statewide access to many CD-Rom products such as *World Magazine Bank*, international medical databases and EBSCO full-text products. Negotiations with EBSCO Electronic Products resulted in a 50% cost saving in the provision of this service over the next two years. Costs have also been reduced for the networking of *Books In Print* products.

The State Reference Library is formulating a new collection management policy in accordance with conspectus guidelines. The new policy provides a sound basis for planning strategic directions for the future collection. Conspectus assessment reports for the divisions of Computer Science, Law, Medicine and Sociology, Language, Linguistics and Literature were completed, with the final report expected in early 1998.

Significant State Reference Library acquisitions included *Health Reference Centre* (a database of full text and image documents), *McGraw Hill Encyclopedia of Science and Technology* on CD-Rom, *Blackwell Encyclopedia of Management*, *English Poetry Plus*, *New Encyclopedia Britannica* and *Australian Tax Practice* (international agreements).

The valuations of the Special Collections area by the Australian Valuations Office highlighted the State Library's achievements in enriching the State's cultural heritage collections. In particular, the collection contained in the James Hardie Library of Australian Fine Arts has grown in 1988 from 7 500 titles valued at \$3 million to 11 000 titles valued at over \$5 million in October 1996.

It was an outstanding year for donations to the James Hardie Library of Australian Fine Arts with gifts totalling over \$500 000. The most significant donation was part of a major collection of correspondence from the Lindsay family of artists and writers from leading Gold Coast businessman Pat Corrigan.

Among significant purchases for the James Hardie Library from the State Library of Queensland Foundation funds were the only known complete copy of *The Boomerang*, a newspaper published by Australian artist Norman Lindsay when he was 16 years old, and the archives of Geoffrey Farmer, the acknowledged expert on Australian private press publishing.

Mrs Pearl Goldman, a former nude model for Norman Lindsay, donated her collection of memorabilia, and Littlewood Press contributed 51 Pro Hart etchings used to illustrate its *Waltzing Matilda* publication.

A major acquisition was the 34 volume *Dictionary of Art*. At a cost of \$10 000, it is the single most useful reference tool in the general arts collection. Another noteworthy purchase was *Close to the Bone*, a portfolio of original lithographs and etchings by Queensland artist Davida Allen.

Several significant acquisitions strengthened the State Library's European maps collection and Australian composer Richard Mills donated to the Music Unit the full musical score of his opera *The Summer of the Seventeenth Doll*.

PUBLIC LIBRARY DEVELOPMENT PROGRAM

To enhance the development and effectiveness of public library services in partnership with local government.

The Public Libraries Division (PLD) operates to foster and facilitate the continued development of public library services throughout Queensland.

Library Grants Sub-program: To foster the development of public libraries in Queensland through the provision of library grants to local authorities.

Queensland residents collectively borrowed a record 31.8 million items from the State's 316 public libraries throughout the year, three million more items than the previous year.

Total Loans - from PLD to the State's public libraries

1996/97	543 860
1995/96	520 840
1994/95	474 997
1993/94	419 444
1992/93	393 394

The State Library assisted in the production of guidelines and standards for public libraries in 1997. These standards provide baseline measures for public library managers and for local governments in Queensland.

Between October and December, PLD staff participated in a wide consultation program with local governments as part of a review of the library grants scheme, now in its third year of operation.

Country Lending Service Sub-program: To provide effective library resources and support services to local authorities in the Country Lending Service.

The Country Lending Service (CLS) expanded with the inclusion in February 1997 of all libraries in the Calliope Shire.

Eighty local governments now operate 148 libraries under the CLS scheme.

Several libraries were refurbished or shifted to new premises, including Crows Nest, Blackbutt and Burketown. The new Boulia library was opened by the Queensland Governor Leneen Forde in August 1996 and the Queensland Premier Rob Borbidge opened the Bedourie Library, the Diamantina Shire's first library, in February 1997.

Training continues to be a priority. A hands-on information technology workshop and two training courses for new CLS library staff were held at the Public Libraries Division in Brisbane. Training sessions were held in September 1996 in Murgon for staff of the Burnett region's libraries, and a QUEST workshop was run at the Rosalie Shire in May 1997.

Regional groups of Country Lending Service librarians continue to hold regular meetings, offering an opportunity to develop networks and improve information exchange. Staff from the Public Libraries Division addressed five such meetings throughout the year.

Changes to PLD's binding and repair policy resulted in a 15% rise in efficiency for Country Lending Service bookstock maintenance.

Request Services Sub-program: To provide effective library resources and information to public libraries.

A total of 110 234 inter-library loan requests were received by PLD, a 7.7% increase on last year.

No. of requests processed - Public Libraries Division

1996/97	110 234
1995/96	102 369
1994/95	89 476
1993/94	96 280
1992/93	89 672

The use of QUEST, an online interlibrary loan service, rose with over 65% of loan requests now received this way.

The State Reference Library and Special Collections Division continue to provide

quality advanced reference enquiry services to public libraries throughout the State.

Networks Sub-program: To provide effective infrastructure to support the improved sharing of library resources.

The federal Department of Communications and the Arts provided \$170 000 towards a project to enhance public access to online services in regional Queensland. Fifty-two local governments also contributed funds and in-kind support towards the project which involves the provision of a multimedia personal computer, printer and training for library staff.

The InterLINQ network, a joint partnership between the State Library and the commercial Internet service provider, Access One, allowed 23 Queensland regional public libraries to offer free Internet services to their communities. InterLINQ represents a contribution by Access One of at least \$300 000 over three years, a saving of \$5 000 to \$6 000 in annual recurring costs to each participating library service.

The Internet Services Unit developed a number of services to enhance networking and communication between and among Queensland public library staff. Developments included the hosting of mailing lists, delivering existing services electronically, using interactive web forms and providing easy web access to inhouse databases.

The Directory of State and Public Library Services in Queensland has been added to the State Library's web site allowing Internet access to information on Queensland's 316 public libraries.

The number of Country Lending Service libraries using the Quolls computer network rose by 12 to 92, an increase of 15% on 1995/96.

The State Library conducted regular training sessions on QUIROS and QUEST for libraries in south-east Queensland. Throughout the year, 35 library staff from 14 local governments participated in the training.

Training and Consultancy Sub-program: To provide all Local Authorities in Queensland professional advisory and consultancy services on all aspects of public librarianship and training courses appropriate to the needs of public library staff.

During the year there were more than 1 400 consultancies and visits to public libraries and local governments, representing a three percent increase on 1995/96.

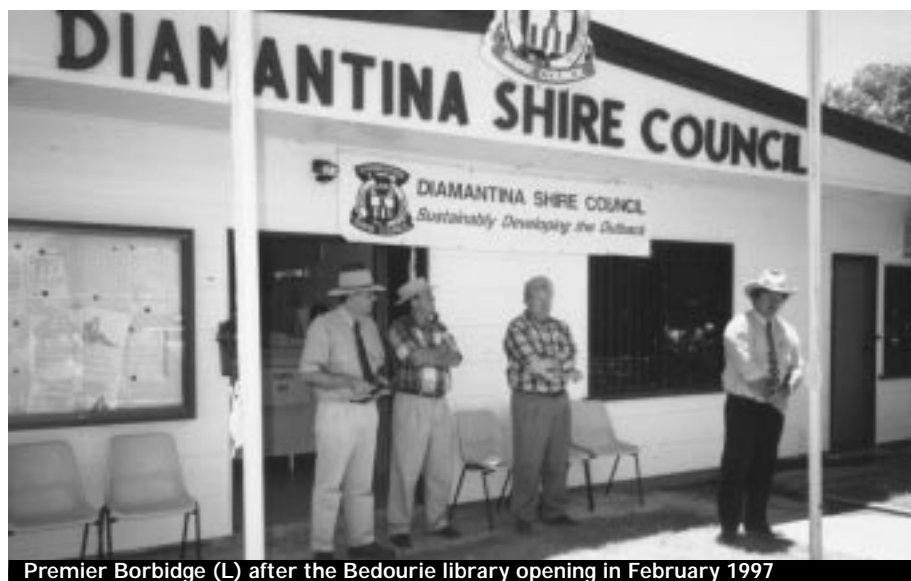
There was increased representation by Library Board members and staff at Local Government Association of Queensland conferences, with attendance and presentations at regional conferences at Gatton, Winton, Warwick and Gracemere, as well as the annual conference in Brisbane.

In May 1997, 75 local government representatives attended a digital library seminar in Cairns organised by the State Library as part of the annual Chief Public Librarians' Association Conference. Among the notable speakers was Willem Scholten, the Director of the Technology Resource Institute in Seattle.

Consultancies undertaken with local governments included research and development of community surveys for public libraries. Information booklets outlining the subsidies available to local governments were produced. In November 1996 a seminar on contract tendering for local government libraries was organised by the Public Libraries Division for 35 public librarians. The Division was also involved in two Value Management Study Workshops on the management of joint use facility developments.

A major training highlight was the 'Youth Currents' seminar in April 1997. Attended by 50 public library staff, the seminar focused on issues such as 'Serving the Grunge Generation' and 'Internet Usage and Censorship'.

A storytelling trip to Boulia, Dajarra, Winton and Muttaborra in August 1996 celebrated Children's Book Week and workshops on writing romance novels were held in the Capalaba, Logan North,



Toowoomba and Burleigh Heads libraries. These workshops featured romance novelists Meredith Webber and Kathleen McGregor.

Customer service workshops in Innisfail and Ayr trained 32 library staff from eight local government areas.

Staff from the Public Libraries Division presented two papers (*Satellite Communications in Mobile Libraries* and *Future Trends in Mobile Libraries*) at a Victorian mobile libraries conference in April 1997.

Throughout the year, State Reference Library staff conducted training sessions for independent and CLS librarians in the use of QUIROS Remote Access products.

Staff from the Internet Services Unit visited Biloela, Bundaberg, Cairns, Gladstone, Mackay, Rockhampton, Toowoomba and Townsville to train 115 public library staff in basic Internet services. The unit also conducted courses in Brisbane for 32 regional public library staff.

Special Needs Sub-program: To provide effective resources and support services to public libraries serving clients with special needs.

The Public Libraries Division recorded a total of 121 682 loans of special needs resources to public libraries throughout the year.

Fifty-five public library staff attended seminars in July and November on ethnic and young peoples services.

In October 1996 a workshop was conducted for staff of Brisbane City Council libraries to enhance services to ethnic groups and people with disabilities.

The Public Libraries Division assisted with the 'One Small Room' project with the Capalaba Library and Youth Arts Queensland to trial the concept of a designated library space for teenagers. The pilot project proved successful and will be adopted by other local governments, contributing to increased usage of libraries by young people.

A pilot program which placed adult literacy collections in Country Lending Service libraries resulted in an increase in loans of these materials.

PLD continued to use specialist language cataloguers to process its expanding community language collections.

Aboriginal and Torres Strait Islander Sub-program: To provide effective resources and support services to public libraries serving Aboriginal and Torres Strait Islander people.

An Aboriginal and Torres Strait Islander *Library Needs Analysis Kit* was developed in conjunction with the Aboriginal and Torres Strait Islander Advisory Committee. The kit contains information for libraries on determining the level of need for services to Aboriginal and Torres Strait Islander people in their community, and provides assistance in the provision of these services. It is seen as a hallmark

in the enhancement of library services to Aboriginal and Torres Strait Islander people in Queensland.

Discussions were held with the Palm Island Community Council on plans to introduce a local library service.

The first comprehensive library guide to Aboriginal and Torres Strait Islander library resource materials in Queensland was produced. Funded by the State Library, the project was coordinated by the Logan City Council Libraries and the Kombumerri Aboriginal Corporation for Culture. The guide will assist public libraries select suitable material for their collections.

OPERATIONAL SUPPORT PROGRAM

To maximise the cost-effectiveness of operational support services within the State Library.

Strategic management Sub-program: To provide strategic information and options for ensuring that the Library Board and the Directorate has the best available information for making decisions concerning the operational and strategic direction of the public library system in Queensland.

Staffing resources from the Human Resource Management Sub-Program were committed to implement government reform initiatives which included:

- Gaining Ministerial approval for a State Library Code of Conduct under the Public Sector Ethics Act 1994. Education and Training in the Code has been provided to staff in accordance with Section 21 of the Act. Copies of the Code were made available to staff and clients in July 1997, in accordance with Sections 19 and 20 of the Act. An audit of organisational practices to ensure compliance with Section 22 of the Code will be undertaken in 1997/98.
- Preparation of a Code of Conduct for the Library Board of Queensland, which will be submitted for Ministerial approval early in 1997/98.

- Preparation of a first draft of procedures for making public interest disclosures in compliance with the Whistleblowers Protection Act 1994.
- Developing client service standards for three major client groups: Queensland public libraries and local governments, members of the public, and Queensland public service departmental libraries. The client service standards communicate to these client groups the levels of service which the State Library undertakes to provide. The standards were published in July 1997. Performance indicators have been developed to monitor performance against the standards and to provide a basis for future reporting of performance. Clients who provide contact details are informed of the progress of their suggestion or complaint. Brochures detailing the State Library's Code of Ethical Client Service were made available in July 1997.

All areas of the State Library revised their policies and procedures in line with the system requirements of Quality Standard ISO9002. These documents will be continually updated in support of initiatives in relation to client service standards and ethics.

A review of the State Library's South Bank services began in early 1997, with a report expected early in 1997/98.

As part of its strategic role, the State Library provided assistance to the Libraries Working Group of the Cultural Ministers' Council. The State Library provided input into the two major policy documents which were produced by the group in 1996/97: *2020 Vision, Towards the Libraries of the Future* and *State of the Nation: Australia's Public Libraries*.

Information Technology Sub-program: To provide effective information technology processes to improve the delivery of Library Board services.

The State Government provided an additional \$1 million towards the replacement of the State Library's

mainframe computer processing system. The project began with the release of a Request for Information document in November 1996 which detailed the State Library's requirements for a automated collection management system. A replacement is expected in 1998. The new system is critical for underpinning information services to clients throughout the State.

The State Government's Arts Office library was converted by the Cataloguing Branch to an online digital library via the State Library's ORACLE network. This is now the fourth State Government library to be incorporated into the State Library's ORACLE network.

Network performance monitoring software was installed to enable organisations with web pages hosted by the State Library to track visitors to their sites.

Investigations began into the application of Metadata as an international format for describing electronic publishing on the Internet. Wide acceptance and implementation of Metadata is expected to greatly improve electronic resource sharing and searching on the Internet.

Security for the State Library's web site was improved with a PIX firewall installed to the internal router.

State Library staff were provided with access to over 15 000 news groups, creating greater opportunities to participate in the Internet community. Seven modem lines were made available for staff to access the State Library's Internet service from home.

Finance and Administration Sub-program: To provide cost effective financial and administrative services to support the State Library.

A review of the State Library's Corporate Services was undertaken in 1996/97 and the State Government announced the establishment of the Central Administration Agency for arts organisations at South Bank. To assist with the changeover, staff from the Finance and Administration section were seconded to work with the implementation team.

Human Resources Sub-program: To enhance the ability of the Library to meet its goals by assisting managers to optimise the performance of their staff.

The State Library's training goals were met in 99% of cases, compared to 94% in 1995/96, 93% in 1994/95 and 85% in 1993/94.

Procedures for all human resource processes were documented along quality assurance lines to provide a consistent quality of client service to State Library management and staff.

Initiatives contained in the State Library's 1996/97 Equal Employment Opportunity plan were implemented within budgetary constraints. Annual workforce statistics comparing March 1996 to March 1997 indicated that the State Library had at least maintained and slightly improved workforce representation by people with a disability and people from non-English speaking backgrounds. Key initiatives to offer professional and technical traineeships to Aboriginal and Torres Strait Islander people were unable to be funded in 1996/97, but will be pursued in 1997/98.

The State Reference Library's Director represented the State Library at the State Government's Equal Employment

Opportunity meetings. Of particular concern to government is the impact of organisational change on target groups.

The State Library was involved in a cooperative project with the Office of the Public Service to provide sector-wide training in managing and investigating disciplinary cases.

The Public Libraries Division's Assistant Director presented a paper at the Chief Public Librarians' Association Conference on guidelines for operating staff exchanges and secondments between local government libraries and PLD.

PLD's Children's librarian participated in a six month international staff exchange with her counterpart at the Lewis Carroll Children's Library in London.

Promotions Sub-program: To strengthen and broaden community support for State Library services, facilities and programs.

The staging of public programs has proved to be an effective way of bringing details of the State Library's collections and services to the public. Throughout the year more than 17 000 people attended public programs and exhibitions at the State Library at South Bank.

To coincide with the introduction of free public Internet access terminals at the

State Library, a series of Internet seminars was held in October and November 1996. Titled a 'Hitch Hikers Guide to the Net' the series assisted people discover, explore and navigate their way along the information superhighway. The *Artists and the Internet* seminar explored the ways contemporary artists use new media technologies, and the Deputy Premier launched the *Women's Health on the Net* seminar on 9 October 1996.

The State Library Society hosted a range of public programs including Bill Kitson's lecture on the role of early surveyors, and seminars on researching the history of your house, street and suburb.

In August 1996 the Seven Network's consultant on Children's Services, Dina Browne, presented a lecture on trends in children's television. Historian Robert Longhurst provided an insight into the life of Lord Normanby to coincide with the loan of this former Queensland Governor's portrait under the State Library's Heritage Retrieval Project.

To celebrate Australian Library Week in May 1997, the State Library organised additional behind-the-scenes tours of its collections.

Some 260 adults and children attended SRL's summer cartoon workshops in the State Library's Metway Theatre in January 1997. Regional cartoon workshops were held in Roma, Charleville, Chinchilla, St George, Cunnamulla, Miles and Mitchell.

The regular film program continues to be popular among the general public. Seminars were held to discuss the work of prominent film makers Michael Mann and Martin Scorsese, and the State Library continued to be a major sponsor of the Brisbane International Film Festival. There were two presentations of silent film classics with live music accompaniment. The music for *The Cheaters* was recorded live at the State Library for the National Film and Sound Archive's release of the film on video.



Deputy Premier Joan Sheldon and author David Malouf (second from right) launched the Brisbane Writers Festival at the State Library in July 1996. Among the guests were Des Stephens (L) and Erik Finger (R).

The Audiovisual Unit collaborated on film programs with the Australian Film Institute, the Australian Key Centre for Cultural and Media Policy, Brisbane Independent Film Makers, Qdox, Griffith Artworks and Queensland Animators. Highlights included *From Sand to Celluloid* (short films by Aboriginal film makers), African cinema, Zagreb animation, forgotten Australian cinema and the best of the 1997 St Kilda Short Film Festival. The film program attracted a grant of \$7 000 from Griffith University in recognition of its contribution to film studies.

The Music Unit continued to present *Coffee Classics* to showcase its collection and the Unit's manager presented a monthly music program on Radio 4MBS-FM.

The State Library hosted the Queensland awards presentation for the *Nestle Write Around Australia* competition in December 1996.

A highlight of the State Library's exhibition program was a display of the work of internationally acclaimed British bookbinder Edgar Mansfield. The exhibition of 27 fine bindings in August 1996 represented seven years of work by Mansfield.

The State Library was the venue for the Black and White Artists' Club of Australia's national exhibition in December 1996. The display of contemporary cartoons and illustrations was supplemented with a range of examples from the State Library's own historical collections.

REVENUE GENERATION PROGRAM

To realise the full income potential of the State Library's commercial services and related activities.

Commercial Services

During 1996/97 financial year the State Library generated income of \$1 852 000 through its Trust Fund operations. Principal revenue sources included reproduction services, interest earnings, book sale proceeds, Foundation Grants and revenue from commercial services. This program provides funds to support



Albert Street Brisbane during the 1893 flood. From the Poulsen collection

State Government funding for the State Library's core activities. The State Library's commercial services are as follows:

- History Research Service**
 undertakes research covering all aspects of corporate, social and environmental history. During the year work continued on histories of Balonne and Booringa Shires and a major research project began to document the history of Mackay City. Work has also started on the Diamantina Shire contract and the development of a history of the RACQ. Publications completed by the Unit during the year include *Mooloolaba Surf Life Saving Club, Our Club Our Story* and *Queensland Cotton*. A history of St. Vincent's Hospital, Toowoomba was also completed and will be launched in early 1997/98.
- BRISQ** (Business Research Information Service, Queensland) researches business information for the corporate sector. BRISQ continues to provide information requests for 220 member corporations as well as many non member users of the service. The client base of the service has been expanded to include both interstate and overseas companies. During the year BRISQ-Arts merged with BRISQ to provide a one-stop shop service for the corporate sector. Increased

marketing during the year resulted in a strong growth in revenue of 33%. BRISQ has also delivered Internet training courses for business through a partnership with the Queensland University of Technology. The total number of paid consultancies was 1 700 and total hours charged rose from 1 218 in 1995/96 to 1 405 in 1996/97.

- Commercial Preservation Commercial Microfilming**
 A fee-based service that offers the production of duplicate microfilm from masters held by the State Library.
 A catalogue is available for clients wishing to view State Library holdings of microfilm from which duplicates may be produced. This catalogue is updated annually and allows clients to place orders via telephone or post.
- Commercial Photographics**
 A fee-based service that incorporates the production of prints from collections held by the John Oxley Library and the preservation reformatting of deteriorating photographic materials from the collections of external clients.

- **Commercial Conservation Service**

A commercial business unit of State Library that offers fee-based conservation services.

The service offers comprehensive conservation treatments of paper-based collections such as antiquarian and historical books, artworks, photographs, records and manuscripts, and certificates. The Service also provides preservation consultation, undertakes collection condition surveys and runs workshops.

Following the appointment of a new manager to the Commercial Conservation Service the reporting relationship for the unit was changed and it now reports directly to the Director, Corporate and Commercial Services.

- **Library Shop** stocks a wide selection of quality Australian products and books. Works available include books by Australian authors, family history guides and Australian history books. The Shop also provides a revenue collection service for all State Library activities. The installation of an EFTPOS machine has been widely accepted by customers.

The Library Shop Manager has taken on additional responsibilities of coordinating the venue hire for the Metway Theatre. This allows the Shop a closer relationship to users of the Metway Theatre and strengthens the promotional relationship. In cooperation with other retail outlets within the Cultural Centre, a promotional brochure was produced for distribution in airports and hotels throughout Brisbane.

- **State Library of Queensland Foundation**

During the 1996/97 financial year the State Library of Queensland Foundation transferred \$144 152 to the State Library. These funds were used to finance a number of projects and collection development initiatives for the Library. In October 1996 the State Library launched the InterLINQ project with Access One. In recognition of its generous support of \$300 000 in kind towards the project, Access One was made a Corporate Benefactor of the Foundation.

The State Library Foundation also coordinates the activities of the State Library of Queensland Society. The Society in turn oversees the volunteers' program which provides extremely valuable support to the Library.

Major projects supported included:

Project	Cost \$
Purchase of <i>Boomerang</i> newspaper	30,000
Australiana Sheet Music	2,000
Farmer Collection	9,235
Heritage Retrieval Project	17,785
Poulsen Collection	4,000
Melba Papers	4,084
Bonwick Manuscript	27,198
Alecto Editions	9,500



STATISTICS

Collection Holdings

	1996/97	1995/96		1996/97	1995/96		1996/97	1995/96
South Bank Services (Excl. John Oxley Library)			State Reference Library			Corporate Services Division		
Monographs	407,637	397,000	Visitors	389,804	353,000	Acquisitions (South Bank only) (volumes accessioned)		
Current Serials	8,482	7,082	Information Enquiries	77,469	70,848	State Library	16,471	16,503
Current Newspapers	174	171	Loans to other Libraries	20,306	18,387	Total orders placed		
Sound Recordings	17,178	16,913	Loans from other Libraries	2,022	2,444	.Monographs	18,740	18,077
Videos		2,853	Special Collections			.Serials	2,985	3,552
Maps Sheets		30,207	John Oxley Library			(new titles, changes etc)		
Music Scores		52,693	Visitors	16,055	17,724	Serials accessioned	45,174	44,969
Ephemera		46,655	Enquiries	14,321	13,820	Finance & Administration		
John Oxley Library			Information Enquiries	13,899	13,264	No. of cheques processed	6,929	6,090
Monographs	62,444	59,762	Information Enquiries			Accounts receivable transactions	4,159	5,589
Current Serials	4,673	4,131	Arts	3,828	3,668	HRMS System transactions	17,108	19,280
Maps Sheets	5,472	5,450	Audiovisual	4,788	4,636	Preservation Services		
Photographs	637,328	636,700	Maps	3,035	2,611	Conservation treatments	1,073	1,298
Business Records (m)	385	383	Family History	15,883	7,298	Repairs & rebinds	24,962	24,241
Manuscripts (m)	458	458	Music	6,688	5,264	Photographic prints & negatives	30,984	31,931
Ephemera	33,788	33,700	Children's Literature	606	858	Microfilm frames	471,935	165,120
Public Libraries Division			Advanced Information			Public Affairs		
Adult Fiction	208,237	200,196	Enquiries	10,957	10,166	Publicity stories	667	818
Adult Non-Fiction	219,868	208,604	(Inc. John Oxley Library advanced information enquiries)			No. of special events	70	88
Junior	193,191	185,443	Public Libraries Division			No. attending special events	17,000	36,764
Young Adult	42,328	40,639	No. of CLS libraries	148	143	Theatrette usage		
Large Print	48,366	44,542	No. of QUOLLS sites	92	80	Venue Hire		
Bulk Loan Paperbacks	36,824	35,329	Total loans	543,860	520,840	External usage	43	116
Talking Books	19,054	18,861	Requests processed	110,234	102,369	Staff usage	79	108
Community Language Resources	101,266	98,809	Volumes accessioned	140,050	141,591	Special events	122	160
Programmed Reading Resources	6,880	6,573				TOTAL	244	384
Videocassettes	11,685	9,990						
Kits and Audiovisual	3,319	2,950						
Cassettes	12,932	16,406						
Microform	117	94						
Other	2,609	2,035						

Overseas Travel 1996/97

Officer	Position	Countries Visited	Date	Cost \$'000
M. Bishop	Director, Information Systems	United States	10/8/96-25/8/96	6
I. Catlin	Director, Policy & Research	United States	10/8/96-25/8/96	6
D. Stephens	State Librarian	China	25/8/96-31/8/96	3
M. Hallam	Director, Corp & Com Services	China	25/8/96-31/8/96	3
S. Dean	Senior Librarian, Public Libraries Division	United Kingdom	5/10/96-20/10/96	4
R. Robertson	Senior Librarian, Public Libraries Division	United Kingdom	5/10/96-20/10/96	4
R. Pestell	Director, Public Libraries Division	Germany & United Kingdom	30/9/96 - 17/10/96	4
M. Rutherford	Director, Special Collections	New Zealand	6/12/96 - 11/12/96	2

Details of Consultancies 1996/97

Date	Consultant	Purpose	Cost \$'000
4/4/97	Dr Ian Oliver	Review Information Technology Operations	6

Public Interest Disclosures

No public interest disclosures were received in 1996/97.

PUBLIC LIBRARY GRANTS SCHEME

Public Library Grants Scheme

There are 316 public libraries throughout Queensland operated by 120 of Queensland's local governments and two Aboriginal Community Councils at Kowanyama and Yarrabah. There are 168 Independent library services, and 148 libraries participate in the Country Lending Service (CLS).

1996/97 saw the continuation of the new Public Library Grants scheme, whereby cash grants were provided to local governments operating Independent library services. Grants as detailed below were paid during the year:

Independent Grant 1996/97

Atherton Shire Council	46,846.00	Gold Coast City Council	1,198,062.00	Pine Rivers Shire Council	452,496.00
Banana Shire Council	69,312.00	Hervey Bay Town Council	177,352.00	Redcliffe City Council	228,926.00
Beaudesert Shire Council	208,566.00	Hinchinbrook Shire Council	72,493.00	Redland Shire Council	440,441.00
Bowen Shire Council	63,243.00	Ipswich City Council	562,483.00	Rockhampton City Council	284,261.00
Brisbane City Council	2,906,744.00	Johnstone Shire Council	90,610.00	Thuringowa City Council	204,460.00
Bundaberg City Council	292,715.00	Kingaroy Shire Council	54,611.00	Toowoomba City Council	400,466.00
Burdekin Shire Council	90,723.00	Livingstone Shire Council	103,828.00	Townsville City Council	400,044.00
Caboolture Shire Council	425,941.00	Logan City Council	677,339.00	Warwick City Council	96,735.00
Cairns City Council	465,140.00	Mackay City Council	316,706.00	Whitsunday Shire Council	60,520.00
Caloundra City Council	287,939.00	Mareeba Shire Council	81,563.00	Total	11,969,159.00
Carpentaria Shire Council	8,033.00	Maroochy Shire Council	452,584.00	Joint Local Authority Library Service	
Cooloolah Shire Council	145,799.00	Maryborough City Council	132,139.00	Dalby Wambo	72,008.00
Gatton Shire Council	72,606.00	Mt. Isa City Council	112,221.00		
Gladstone Shire Council	126,038.00	Noosa Shire Council	159,174.00		

Local Authorities participating in the CLS scheme

Aramac Shire Council	Duaringa Shire Council	Mornington Shire Council
Balonne Shire Council	Eacham Shire Council	Mount Morgan Shire Council
Barcaldine Shire Council	Eidsvold Shire Council	Mundubbera Shire Council
Barcoo Shire Council	Emerald Shire Council	Murgon Shire Council
Bahinia Shire Council	Esk Shire Council	Murilla Shire Council
Belyando Shire Council	Etheridge Shire Council	Murweh Shire Council
Bendemere Shire Council	Flinders Shire Council	Nanango Shire Council
Biggenden Shire Council	Gayndah Shire Council	Nebo Shire Council
Blackall Shire Council	Goondiwindi/Waggamba Library Service	Paroo Shire Council
Boonah Shire Council	Herberton Shire Council	Peak Downs Shire Council
Booringa Shire Council	Ilfracombe Shire Council	Perry Shire Council
Boulia Shire Council	Isis Shire Council	Pittsworth Shire Council
Broadsound Shire Council	Isisford Shire Council	Quilpie Shire Council
Bulloo Shire Council	Jericho Shire Council	Richmond Shire Council
Bungil Shire Council	Jondaryan Shire Council	Roma Town Council
Burke Shire Council	Kilcoy Shire Council	Rosalie Shire Council
Calliope Shire Council	Kilkivan Shire Council	Sarina Shire Council
Cardwell Shire Council	Kolan Shire Council	Stanthorpe Shire Council
Charters Towers City Council	Kowanyama Aboriginal Community Council	Tambo Shire Council
Chinchilla Shire Council	Laidley Shire Council	Tara Shire Council
Clifton Shire Council	Longreach Shire Council	Taroom Shire Council
Cloncurry Shire Council	McKinlay Shire Council	Tiaro Shire Council
Cook Shire Council	Millmerran Shire Council	Torres Shire Council
Crows Nest Shire Council	Mirani Shire Council	Waroo Shire Council
Croydon Shire Council	Miriam Vale Shire Council	Winton Shire Council
Diamantina Shire Council	Monto Shire Council	Wondai Shire Council
Douglas Shire Council		Yarrabah Aboriginal Community Council

The following Local Authorities in the CLS Scheme received a subsidy to purchase equipment for their libraries:

Towns/Shire

Belyando Shire Council	1,400.00	Emerald Shire Council	1,750.00	Nebo Shire Council	3,224.00
Bendemere Shire Council	4,750.00	Esk Shire Council	1,344.00	Paroo Shire Council	1,500.00
Biggenden Shire Council	1,493.58	Goondiwindi/Waggamba		Peak Downs Shire Council	3,119.50
Booringa Shire Council	830.93	Library Service	183.93	Perry Shire Council	1,500.00
Broadsound Shire Council	3,896.70	Herberton Shire Council	1,500.00	Quilpie Shire Council	855.30
Calliope Shire Council	1,500.00	Kilcoy Shire Council	258.50	Rosalie Shire Council	1,701.97
Cardwell Shire Council	4,571.77	Laidley Shire Council	1,750.00	Stanthorpe Shire Council	1,750.00
Chinchilla Shire Council	250.00	Longreach Shire Council	1,500.00	Tara Shire Council	142.50
Cook Shire Council	1,750.00	Mirani Shire Council	1,750.00	Warroo Shire Council	1,500.00
Crows Nest Shire Council	3,250.00	Murgon Shire Council	1,655.25	Winton Shire Council	744.50
Douglas Shire Council	2,445.00	Murweh Shire Council	100.00	Total	55,502.43
Eacham Shire Council	1,435.00	Nanango Shire Council	1,500.00		

1996/1997 FINANCIAL REPORT

**LIBRARY BOARD OF QUEENSLAND
OPERATING STATEMENT FOR THE YEAR ENDED 30 JUNE 1997**

	Note	1997 \$'000	1996 \$'000
COST OF SERVICES			
Operating Expenses			
Collections (including Books, Serials, etc)	1(d)	-	3,906
Salaries and Allowances		9,659	9,311
Public Library Grants		12,097	12,334
Building Services		3,207	3,514
Depreciation		3,452	359
Administration Cost		2,205	2,610
Total Operating Expenses		30,620	32,034
Operating Revenue from Independent Sources			
Trading Operations	3	748	6
Interest		509	541
Foundation Grants		144	89
Other Revenue		269	34
Total Operating Revenue from Independent Sources		1,670	670
Net Cost of Services		28,950	31,364
REVENUE FROM GOVERNMENT			
Queensland Government Subsidy		30,446	31,006
Total Revenue from Government		30,446	31,006
Change in Net Assets resulting from Operations		1,496	(358)
Accumulated Results from Operations at 1 July	15	(368)	96
Accumulated Results from Operations at 30 June		1,128	(262)

Notes to and forming part of the accounts are attached.

LIBRARY BOARD OF QUEENSLAND
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 1997

	Note	1997 \$'000	1996 \$'000
CURRENT ASSETS			
Cash		1,382	988
Receivables	4	235	239
Investments	5	-	100
Inventories		99	97
Total Current Assets		<u>1,716</u>	<u>1,424</u>
NON-CURRENT ASSETS			
Investments	5	-	106
Property, Plant and Equipment	6	67,063	61,348
Total Non-Current Assets		<u>67,063</u>	<u>61,454</u>
TOTAL ASSETS		<u>68,779</u>	<u>62,878</u>
CURRENT LIABILITIES			
Creditors	7	392	639
Provisions	8	2,106	1,915
Other	9	13	161
Total Current Liabilities		<u>2,511</u>	<u>2,715</u>
NON-CURRENT LIABILITIES			
Provisions	9	301	351
Total Non-Current Liabilities		<u>301</u>	<u>351</u>
TOTAL LIABILITIES		<u>2,812</u>	<u>3,066</u>
NET ASSETS		<u>65,967</u>	<u>59,812</u>
EQUITY			
Library Board Capital	10	64,839	60,074
Accumulated Results from Operations		1,128	(262)
TOTAL EQUITY		<u>65,967</u>	<u>59,812</u>

Notes to and forming part of the accounts are attached.

LIBRARY BOARD OF QUEENSLAND
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 1997

	Note	1997 \$'000	1996 \$'000
		Inflows/ (Outflows)	Inflows/ (Outflows)
Cash Flows From Operating Activities			
Trading Operations - Inflows		1,047	1,514
Interest Received		509	547
Foundation Grants		144	89
Other Receipts		269	175
Program Delivery	- Creditors' Payments	(15,304)	(19,778)
	- Salaries	(9,517)	(8,606)
	- Other	(2,205)	(2,386)
Trading Operations	- Outflows	(1,258)	(1,806)
Net Cash used in Operating Activities	13	(26,315)	(30,251)
Cash Flows from Investing Activities			
Receipts from Bills of Exchange		100	399
Purchases of Property, Plant and Equipment		(3,837)	(601)
Net Cash used in Investing Activities		(3,737)	(202)
Cash Flows from Government			
Qld Government Subsidy		30,446	31,006
Net Cash provided by Government		30,446	31,006
Net increase in cash held		394	553
Cash at the beginning of the year		988	435
Cash at the end of the year		1,382	988

Notes to and forming part of the accounts are attached.

LIBRARY BOARD OF QUEENSLAND

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

NOTE 1. STATEMENT OF ACCOUNTING POLICIES

The financial statements are a general purpose financial report that have been prepared in accordance with applicable Accounting Standards (unless otherwise stated), other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) and the Financial Administration and Audit Act 1977, including the disclosure requirements of the Public Finance Standards and other relevant legislation. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the Library Board in the preparation of the financial statements.

(a) Income Tax

No provision for income tax has been raised as the Library Board is exempt from income tax pursuant to Section 23(d) of the *Income Tax Assessment Act 1936, as amended*.

(b) Changes in Accounting Policy

(i) Last Year

In 1996 in accordance with Urgent Issues Group, Abstract 2 - Accounting for Non-vesting Sick Leave, the Library Board reversed the provision raised previously in relation to sick leave entitlements.

The effect of the new policy has been to increase accumulated results from operations at the beginning of last financial year by \$234,735.

The change in accounting policy has had no effect on the change in net assets resulting from operations for the years ended 30 June 1996 or 30 June 1997.

(ii) This Year

Depreciation of Library Collection

The Library Collection was valued for the first time at 30 June 1996 and brought to account in the financial records at this date. The Serial Collection of the Library Board was valued with an effective date of 30 June 1996 and brought to account in the current financial year.

From 1 July 1996 capital expenditure on the collection (eg book purchases) has been recorded as additions to the Library Collection and is now depreciated over the assets' useful lives.

(c) Inventories

Inventories represent stock on hand for sale through the Library's bookshop operations and are valued at the lower of cost and net realisable value.

(d) Library Board Capital

Library Board Capital represents the Board's investment in its Library Collection. The Library Collection was valued for the first time in 1996 and the increment on valuation was credited to this account.

Following last year's change in accounting policy to value the Library Collection, capital expenditure on the collection (eg. book purchases) is now recorded as a non-current asset, whereas previously it was expensed. These additions are systematically depreciated over the assets' useful lives.

(e) Provision for Employee Entitlements

Provision is made for the Library Board's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries and annual leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements. Contributions are made by the Library Board to employee superannuation funds and are charged as expenses when incurred.

LIBRARY BOARD OF QUEENSLAND

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

NOTE 1. STATEMENT OF ACCOUNTING POLICIES *(Continued)*

(f) Property, Plant and Equipment

Property, plant and equipment are brought to account at cost or at independent or Board Members' valuation, less, where applicable, any accumulated depreciation or amortisation. The carrying amount of property, plant and equipment is reviewed annually by Board Members to ensure it is not in excess of the remaining service potential of these assets.

Property, Plant and Equipment have been valued in accordance with Queensland Government guideline, "Recording and Valuation of Non-Current Physical Assets in the Queensland Public Sector".

The asset recognition threshold is \$200 for plant and equipment. There is no minimum asset recognition threshold for the collection.

The depreciable amount of all fixed assets (except heritage items of the library collection) is depreciated over their useful lives commencing from the time the asset is held ready for use. Depreciation has been charged on the library collection commencing from 1 July 1996.

The gain or loss on disposal of all fixed assets, including revalued assets, is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds of disposal, and is included in change in net assets resulting from operations of the Library Board in the year of disposal. Any realised revaluation increment relating to the disposed asset which is included in an asset revaluation reserve is transferred to an asset realisation reserve.

The Library has adopted a policy to revalue non-current assets which exceed a threshold of \$1million. This policy is in accordance with the Queensland Treasurer's guidelines "Recording and Valuation of Non-Current Physical Assets in the Queensland Public Sector". Full formal revaluations are to be performed every five years. All purchases are capitalised and depreciation is charged in the intervening years and full formal revaluation based on Depival Value Methodology will be undertaken every five years.

Revalued collections, property, plant and equipment are reported as gross amounts less accumulated depreciation to provide users with relevant information to assist in assessment of the condition of these assets. The net amount stated is the deprival value of the assets.

(g) Leasing Arrangements

The Library Board has a signed lease agreement with the Queensland Cultural Centre Trust for the main Library building located in the Queensland Cultural Centre Complex. The Trust does not charge rent on the premises occupied by the Library. The provision of the building and items of fitout, including plant and equipment, forms part of this agreement.

(h) Services Provided by the Queensland Cultural Centre Trust

The Queensland Cultural Centre Trust provided a number of services to the State Library at the Queensland Cultural Centre. These services included building maintenance and repairs, electricity, cleaning, security, airconditioning and telephone rental. The contribution made by the State Library towards the costs of these services for the 1996/97 year was \$1,841,000 (1995/ 96 \$2,017,000).

The financial statements exclude details of the use of non-current assets provided free of charge by the Queensland Cultural Centre Trust, being the State Library of Queensland premises and certain items of plant and equipment. The Queensland Cultural Centre Trust has transferred to the State Library of Queensland, at no cost, ownership of moveable fixtures, fittings and plant and equipment supplied for the fit out of the Cafeteria. The original value attributed to the agreed non-current assets was \$33,198. As at 30 June 1997, these assets have been fully depreciated.

(i) Cash

For the purpose of the statement of cash flows, cash includes (where used by the Library Board in its cash management function on a day-to-day basis):

- (i) cash on hand and in at call deposits with banks or financial institutions, net of bank overdrafts; and
- (ii) investments in money market instruments with less than 14 days to maturity.

(j) Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(k) Rounding of Amounts

The policy of the Library Board of Queensland is to round all amounts shown in the financial statements to the nearest thousand dollars.

LIBRARY BOARD OF QUEENSLAND

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

NOTE 2. DIVISIONS OF THE LIBRARY BOARD

(a) Revenues, expenses and assets have been attributed to the following divisions. Details of these divisions are set out in the Annual Report.

	REVENUE		EXPENSES		NET COST OF SERVICES		ASSETS	
	1997 \$'000	1996 \$'000	1997 \$'000	1996 \$'000	1997 \$'000	1996 \$'000	1997 \$'000	1996 \$'000
Information Systems	-	-	1,466	1,350	1,466	1,350	267	343
State Reference Library	2	-	4,607	2,308	4,605	2,308	35,650	31,382
Special Collections	1	1	1,809	2,175	1,808	2,174	14,168	12,336
Executive and Support Services	212	-	2,964	2,646	2,752	2,646	39	51
Public Libraries	54	33	14,327	17,451	14,273	17,418	16,923	17,085
Corporate Services	-	-	2,024	2,276	2,024	2,276	93	96
Building Services	-	-	3,423	3,828	3,423	3,828	11	7
Trading Operations	1,964	1,346	1,017	1,171	(947)	(175)	246	145
Unallocated Items	454	461	-	-	(454)	(461)	1,488	1,433
Totals	2,687	1,841	31,637	33,205	28,950	31,364	68,885	62,878

(b) Total assets shown in Note 2 (a) is reconciled with the amounts shown for assets in the Statement of Financial Position as follows:

	1997 \$'000	1996 \$'000
Current Assets	1,716	1,424
Non-Current Assets	67,063	61,454
TOTAL ASSETS	68,779	62,878

(c) Total revenue shown in Note 2 (a) is reconciled with the amount shown for revenue in the Operating Statement as follows:

	1997 \$'000	1996 \$'000
Trading operations revenue (refer Note 3)	1,765	1,177
Less net result from trading operations	(748)	(6)
Add Operating revenue from independent sources	1,670	670
TOTAL REVENUE	2,687	1,841

(d) Total expenses shown in Note 2 (a) is reconciled with the amount shown for expenses in the Operating Statement as follows:

	1997 \$'000	1996 \$'000
Operating expenses	30,620	32,034
Add trading operations expenses (refer Note 3)	1,017	1,171
TOTAL EXPENSES	31,637	33,205

LIBRARY BOARD OF QUEENSLAND
NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
	\$'000	\$'000
NOTE 2. DIVISIONS OF THE LIBRARY BOARD <i>(Continued)</i>		
(e) Trading operations revenue in Note 3 is reconciled with trading operations revenue in Note 2 (a) as follows:		
	1997	1996
	\$'000	\$'000
Trading operations revenue per Note 3	1,765	1,177
Other interest received	55	80
Foundation grants	144	89
TOTAL TRADING OPERATIONS REVENUE	1,964	1,346
 NOTE 3. TRADING OPERATIONS		
Revenue		
Publications	(5)	17
Asia Pacific Conference	-	1
BRISQ	221	182
Historical Research Services	119	148
Reproduction Services	287	268
Commercial Conservation Services	151	168
Bookshop & Merchandising	92	73
Book Sales	35	37
Public Programmes	19	19
ORAQLE Network	104	77
Commercial Tenancies	46	43
Libraries Working Group	16	17
Donations	574	-
Other	106	127
Total Trading Operations Revenue	1,765	1,177
Expenditure		
Publications	1	17
Asia Pacific Conference	4	12
BRISQ	246	209
Historical Research Services	141	136
Reproduction Services	155	116
Special Projects	40	88
Bookshop & Merchandising	122	107
Commercial Tenancies	-	2
ORAQLE Network	26	45
Commercial Conservation Services	115	133
Heritage Retrieval Project	18	60
Libraries Working Group	20	35
Other	129	211
Total Trading Operations Expenditure	1,017	1,171
Net Trading Operations Profit	748	6

LIBRARY BOARD OF QUEENSLAND
NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

	1997 \$'000	1996 \$'000
NOTE 4. RECEIVABLES		
Trade Debtors	235	235
Less Provision for Doubtful Debts	-	-
	235	235
Interest Receivable	-	4
	235	239
NOTE 5. INVESTMENTS		
Current		
Inscribed Stock	-	100
	-	100
Non-Current		
Q Fleet Equity	-	106
	-	106
NOTE 6. PROPERTY, PLANT AND EQUIPMENT		
Plant and Equipment, at Cost	3,516	3,385
Accumulated Depreciation	(2,484)	(2,111)
	1,032	1,274
Library Collection		
At Independent Valuation 1996	60,074	60,074
Add Serials at Independent Valuation 1996	4,765	-
Add Collection Purchases 1996/97	3,626	-
Add Collection Donations 1996/97	574	-
Less Accumulated Depreciation	(3,008)	-
	66,031	60,074
	67,063	61,348

Last year the valuation of the library collection was carried out in accordance with Deprival Valuation methodology. The independent valuation on 30 June 1996 was carried out by Mr R.N. Mullins F.V.L.E. (Val), LLB of the Australian Valuation Office.

During the year the valuation of Serials was completed in accordance with the Deprival Valuation method. The valuation was performed by Mr R.N. Mullins F.V.L.E. (Val), LLB of the Australian Valuation Office, with the effective date of the valuation being 30 June 1996.

The following collection items have not been valued to date:

- Heritage items (such as manuscripts and Aboriginal heritage)

	1997 \$'000	1996 \$'000
NOTE 7. CREDITORS		
Trade Creditors	109	107
Accruals	283	532
	392	639

LIBRARY BOARD OF QUEENSLAND

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

NOTE 8. PROVISIONS

Current

Annual Leave	675	681
Long Service Leave	1,431	1,234
	2,106	1,915

Non-Current

Long Service Leave	301	351
	301	351

NOTE 9. OTHER LIABILITIES

Deferred Revenue	13	161
	13	161

1997	1996
\$'000	\$'000

NOTE 11. LIBRARY BOARD CAPITAL

Library Collection	64,839	60,074
	64,839	60,074

Movements

Opening balance	60,074	-
Increment on the valuation of the Library Collection Serials for the first time (refer Note 7)	4,765	60,074
	64,839	60,074

NOTE 10. TRUST FUND

In accordance with the *Libraries and Archives Act 1988* the Library Board of Queensland operates a separate trust fund through which various activities are maintained. Separate accounting is maintained for each of these activities. The transactions are incorporated in the Operating Statement.

A reconciliation of the Trust Fund's cash transactions for the 1996/97 year is:

	1997	1996
	\$'000	\$'000
Opening Balance 1 July	613	682
Plus Receipts	3,178	2,160
	3,791	2,842
Less Payments	3,312	2,229
	479	613

Comprising

Specified Donations/Bequests	-	60
Trading Activities	479	553
	479	613

LIBRARY BOARD OF QUEENSLAND

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

	1997	1996
	\$'000	\$'000
NOTE 11. TRUST FUND <i>(Continued)</i>		
Balance as at 30 June		
Cash	479	513
Investments	-	100
	479	613

NOTE 12. CONTINGENT LIABILITIES

There are no known contingent liabilities of a significant nature at 30 June 1997.

NOTE 13. CASH FLOW INFORMATION

(a) Reconciliation of change in net assets resulting from operations to net cash used in operating activities

Change in net assets resulting from operations	1,390	(358)
Cash Flows excluded from Cash Flows from Operating Activities		
State Government Grant	(30,446)	(31,006)
Non-Cash Flows in Operating Profit		
Depreciation	3,452	358
Loss on Sale of Property, Plant and Equipment	6	-
Increase in Provision for Long Service Leave	147	145
Increase/(Decrease) in Provision for Annual Leave	(6)	55
Increase/(Decrease) in Provision for Sick Leave	-	(235)
Write off of Investment in Q Fleet Equity	106	-
Donations Received	(574)	-
Change in Net Assets & Liabilities		
Decrease/(Increase) in Trade Debtors	-	57
Decrease/(Increase) in Interest Receivable	4	10
Decrease/(Increase) in Inventories	1	(1)
Increase/(Decrease) in Creditors	(246)	328
Increase/(Decrease) in Deferred Revenue	(149)	161
Increase in Accumulated Results from operations at 1 July 1995 due to adoption of Urgent Issues Group, Abstract 2 - Accounting for Non-vesting Sick Leave	-	235
Net Cash used in Operating Activities	(26,315)	(30,251)

(b) The statutory body has no credit standby or financing facilities in place.

	1997	1996
	\$'000	\$'000
NOTE 14. LEASE COMMITMENTS		
Non-cancellable operating leases contracted for but not capitalised in the accounts		
Operating Leases		
Payable:		
- not later than one year	1,300	1,079
- later than one year but not later than two years	1,348	1,118
- later than two years but not later than five years	4,334	3,612
- later than five years	2,661	3,753
	9,643	9,562

Included in the above figures is an operating lease with an annual rental of \$288,082 p.a..As this lease does not have a fixed term, no estimate could be made for the "greater than five years" category.

LIBRARY BOARD OF QUEENSLAND

NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 1997

NOTE 15. ACCUMULATED RESULTS FROM OPERATIONS AT 1 JULY

Accumulated Results from operations at 1 July	(262)	(139)
Adjustment on adoption of Urgent Issues Group, Abstract 2		
- Accounting for Non-vesting Sick Leave	-	235
Write back of Q-Fleet investment	(106)	
Accumulated Results from operations at 30 June	<u>(368)</u>	<u>96</u>

**LIBRARY BOARD OF QUEENSLAND
MANAGEMENT CERTIFICATE**

We have prepared the foregoing annual financial statements pursuant to the provisions of the *Financial Administration and Audit Act 1977* and other prescribed requirements and certify that:

- (a) the foregoing financial statements with other information and notes to and forming part thereof are in agreement with the accounts and records of the Library Board of Queensland;
- (b) in our opinion:
 - (i) the prescribed requirements in respect of the establishment and keeping of accounts have been complied with in all material respects; and
 - (ii) the foregoing annual financial statements have been drawn up so as to present a true and fair view in accordance with prescribed accounting standards and other prescribed requirements of the transactions of the Library Board of Queensland for the financial year ended 30 June 1997 and of the financial position as at the end of that year.

Signed at Brisbane, this day of , 1997.



M.A. Hallam
Director
Corporate Services Division
State Library of Queensland



E. Finger
Chairman
Library Board of Queensland

**LIBRARY BOARD OF QUEENSLAND
AUDIT CERTIFICATE**

SCOPE

I have audited the financial statements of the Library Board of Queensland for the year ended 30 June 1997 comprising the Operating Statement, Statement of Financial Position, Statement of Cash Flows, Notes to and Forming Part of the Accounts and certificates given by the Chairman and person responsible for financial administration as required by the *Financial Administration and Audit Act 1977*.

The statutory body is responsible for the preparation and the form of presentation of the financial statements and the information they contain. I have audited the financial statements in order to express an opinion on them.

The audit has been conducted in accordance with QAO Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Audit procedures adopted have included the examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with prescribed accounting standards and other prescribed requirements so as to present a view which is consistent with my understanding of the entity's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this certificate has been formed on the above basis.

AUDIT OPINION

In accordance with the provisions of the *Financial Administration and Audit Act 1977* I certify that I have received all the information and explanations I have required in respect of the financial statements of the Library Board of Queensland and, in my opinion -

- the prescribed requirements in respect of the establishment and keeping of accounts have been complied with in all material respects; and
- the statements have been drawn up so as to present a true and fair view in accordance with prescribed accounting standards and other prescribed requirements of the transactions of the Library Board of Queensland for the financial year ended 30 June 1997 and of the financial position as at the end of that year.



E. A. Muir
Executive Director - Audit
(as Delegate of the Auditor-General)